

The Greater Providence Area (GPA) Service Committee of NA

March 28th 2010, 2010

The next meeting is April 25th, 2010

Area Meeting Times:

Administration	12:30–2:00pm
Literature Sales	1:45 to 2:45 pm**Note time change
H & I Panel Leaders	1:30-2:00 pm
Subcommittees	2:00–3:00 pm
New GSR Orientation	3:15–3:30 pm
Area Service Meeting	3:30–5:30 pm

Area Service Meeting Agenda:

1. Meeting called to order / Moment of silence / Service prayer
2. Reading of the Twelve Concepts
3. Introduction / Roll Call / GSR Report
4. Secretary Report- No present- attendance letter will go out
5. Treasurer Report- Present at Admin meeting
6. Vice-Chair Report- Present
7. RCM Report- Present
8. BOD Report- Present
9. Subcommittee Reports including:
Activities-Present, Finance-Present, H&I- Present, Literature- Open , Phone Line- Present, Policy- Present, PI- Present, Convention-Present, Ad-Hoc- New Meeting Space, History of NA in RI- not present
10. Old Business
11. New Business
12. Motions (submit at beginning of ASC meeting)
13. Open Forum

Roll Call and GSR Reports:

Groups in Attendance ()
Total Area Meetings (42*)

Addicts "R" Us
Breakfast Club-
Blackstone NA-
Choose Life
Clean & Crazy-
Dig Deep
Faith in Recovery-
Gimme Shelter-
Hardcore Recovery-
Jamestown NA
K.I.S.S-
Late Nite
Living Free
Loveline-
Lie is Dead-
Meeting Street Meeting.
Men in Recovery
Narragansett Recovery System.
Never alone again-
New Associations-

New Way of Life
Opt for Life---
Ray of Hope...
Recovery and Beyond
Recovery in the Chapel-
Recovery in the Country-
Recovery in the Lake
Recovery is More than Abstinence-
Resurrection
Road to Recovery-
Sisters in Recovery
Smith Hill NA
Start your Nite Right
Starting Over-
Sisters in Recovery-
Step Sisters-
Stepping into Recovery
Straight Today
Stepping Out Wednesday
Sunday/Insanity-
Surrender or Die...
We do Recover
Why are we here-

Administrative reports

Chair- Robert – No report

Vice Chair: Delia F- No report

Secretary: Dawn J

Not Present

Alt Secretary: Sheemeka-

Not present

BOD: Kev V –

We the Bod have completed our “ Internal Guidelines” and will be forwarding a copy to policy. We have two open positions on the BOD. Next board meeting will be April 4th 2010 6pm at the John Hope Settlement House.

Treasurer Report: Please see attached reports

RCM: Brian C.

No report handed in

ADHOC-NEW AREA MEETING SITE: New Chair appointed John D

The adhoc committee had 2 leads from last month from addicts at the last area meeting. Unfortunately those leads didn't come to a head. I just want to announce that I need help from all addicts to search or at least let me know of any leads in looking for a new hall.

ILS, John D

ADHOC Committee on Area History: Steve S.

Hello Family, I apologize for my lack of attendance at the recent ASC's. Personal, Professional, Medical and Educational responsibilities have conspired against me. Of course it could just be my character defects of people pleasing kicking me butt. Either way I have not done any work on this project. I do not expect to be able to accomplish any further work until the first week of May. I apologize for the lack of progress towards this goal.

Steve S- Srstorti @ aol.com 401 338-1937

Subcommittee Reports:

Literature:



GREATER PROVIDENCE AREA LITERATURE REPORT

Literature Sales for the month of February, 2010	
HI:	\$ 107.80
PI:	\$ 0.00
Phone line:	\$ 0.00
Group Sales total	\$ 1,407.60

Total RI meeting lists sold: 878

Total New England region meeting lists sold: 50

Costs for literature restock: \$ 1,229.54

I would like to thank this Area for giving me the opportunity to serve as your Literature Chair. It is a privilege & honor to be able to serve the Greater Providence Area of Narcotics Anonymous. I look forward to the many challenges & responsibilities this position entails. ILS Ned L.

H&I: Steven C

7 groups Reps and 5 panel leaders were in attendance for the HI meeting. All reports were given. All commitments were fulfilled. One commitment was not filled due to phone issues. H&I is asking that if any H&I reps who have a change of phone# please make that H&I chair or Vice Chair aware so no commitment goes with out. Next H&I Learning Day ADHOC committee meeting will be at Borders in Garden City April 11th @ 2:30pm. Again the H&I Learning day will be held on May 15th.

Thank you and congratulations to the new Vice Chair Sam Q. New panel leaders are Ray T for Providence Center, LA Mike for Butler Detox John D for Roger Williams psych. Kent House is still open for a panel leader. ILS, Steve C

Phone Line: John D.

No report- Free Spirit is covering the phone lines for March

Policy: Robin D

No report- Not present

PI: Lewis S.

PI went well we picked up 600 meeting list this month. We will be changing the meeting list from Winter to Spring this month. We are going to participate in the Learning Day in May. I am also

setting up a presentation with the Banister House sometime this month to have a commitment.
Love and Service, Lewis S

Convention Committee: Wayne G 473-1749 (subcommittee chairperson)

Hi Family the subcommittee met this past month and at that time the committee continued to review and discuss the policy committee's recommendations. The committee wishes to continue to announce that the committee positions are still needed Art & Graphics Chair and Merchandising Chair and Secretary. The search for a Hotel and date is being looked at. Also there continues to be work on Logo and Theme. Anyone wishing to make any suggestions and designs please come to the next committee meeting and or contact me. Next meeting April 18th at Nickerson House on the corner of Delany St and Appleton St, time is 4:00pm till 6:00pm. ILS Wayne.

Finance: Tom C

The Finance Committee did not meet this month due to scheduling challenges. We intended to get together with the area chair and vice chair to receive direction for completing the budget. We will be scheduling a time to meet in the next few weeks and will report back next month. Also, we will be meeting with the Literature Chair this month as soon as he has an opportunity to complete an inventory. In service, Tom C. Cell: 401-441-8632 tomcoderre@yahoo.com

Activities: Mara

See flyers attached.

Old Business: This Motion Passed and will be added to Policy

022810-01 to 06 Maker Policy subcommittee and Convention Subcommittee

Please see the attachment with the motions-

****All motions passed******

New Business:

Motions:

032810-01 Maker Steve S Seconded by Wayne

To immediately cease the use of the in state 1-800-736-4597 number.

Intent: To save money. This number dates back to the late 80's when RI was divided into & instate toll zones. In the mid 90's RI adopted a 1 state 1 rate structure. This number actually became unnecessary at that point. It was further unnecessary when cell phone carriers stopped charging for instate calls.

****This motion was table for more information from the Phone Line Committee***

Elections:

BOD member- Wanda, Janell

Open Positions that are elected at the ASC meeting Are as Follows:

(Please see attachment with all Qualification and Responsibilities)

Alt RCM- Still Open

ASC Secretary - Open

Convention Committee Secretary- Still Open

Motion 1 of 6

Qualifications of the ALTERNATE REGIONAL COMMITTEE MEMBER (ALT RCM):

- A. The stated qualifications of general service apply to this position.
- B. Two (2) years continuous abstinence from all drugs.
- C. Previous GPASC service experience.
- D. Communication and organizational skills and has displayed significant leadership skills.
- E. Objectivity and tolerance with those who are unable to see beyond the needs of their areas.

Responsibilities of the ALTERNATE REGIONAL COMMITTEE MEMBER:

- A. Attend each meeting of the RSC and the GPASC.
- B. Suggested participation with a Regional Subcommittee to promote the Alternate RCM involvement with the Region.
- C. Vice Chair a special session of the GPASC to vote on the WSC Agenda Report.
- D. In the absence of the RCM, assume the responsibilities of the RCM stated above.

Qualifications for GPASC Subcommittee Officers:

- A. The stated Qualifications of General Service apply to these positions.
- B. Clean time requirements for subcommittee officers:
Activities, H&I, Literature, Phone Line, Policy, PI:
Chairperson Two (2) years
Vice Chairperson Six (6) months
Secretary Ninety (90) days
Treasurer Two (2) years
Finance:
Chairperson Five (5) years
Convention:
Chairperson Five (5) years
Vice Chairperson Four (4) years
Treasurer Five (5) years
Secretary Two (2) years

Qualifications of the GPA Convention Subcommittee SECRETARY:

- A. Two (2) years continuous clean time.
- B. Accurate typing ability.
- C. Demonstrated responsibility that indicates ability to ensure that accurate minutes are distributed to the Convention Committee Members.

Responsibilities of the GPA Convention Subcommittee SECRETARY:

- A. Keeps minutes of each Convention Committee meeting and all subcommittee reports.

- B. Mails minutes to committee members after approval by the Executive Committee Chairperson. Minutes are mailed out within ten days after the Convention Committee meeting. An agenda for the next meeting may be attached to the minutes if it will help the committee function.
- C. Maintains a list of names, addresses, and phone numbers of committee members for committee use.
- D. Keeps extra sets of minutes, updated after each committee meeting, for members who request a complete set.
- E. Communicates to the local NA membership regarding the progress and planning of the convention. Assists all committees in mailing and correspondence.
- F. Mails a copy of the minutes to the Greater Providence Area Service Committee.

Qualifications of the Area SECRETARY:

- A. The stated qualifications of general service apply to this position.
- B. One (1) year continuous abstinence from all drugs.
- C. Adequate secretarial skills.

Responsibilities of Area SECRETARY:

- A. Is a member of the Executive Committee, which meets prior to the GPASC meeting.
- B. Record attendance at the beginning of the GPASC meeting.
- C. Compile and maintain a current list of all recipients of the GPASC minutes.
- D. Provide a brief overview of the prior ASC meeting in a written secretary's report. To be read at the present ASC meeting.
- E. Tabulate an accurate vote count for motions, to be recorded on the submitted motion form, and to be included in the minutes. Each motion is to include: month, day, year, number (01-22-06-1 is January 22, 2006, motion #1).
- F. Organize and create concise minutes of each GPASC meeting.
- G. Distribute minutes no later than ten (10) days after the GPASC meeting. Make additional copies available at the next GPASC meeting.
- H. Distribute a copy of GPASC minutes to the New England Regional Service Committee and the Free Spirit Area.
- I. Keep an accurate record of GPASC motions and policy created during their term and make copies available at the ASC meeting upon request. Turn this record over the Policy Chair at the end of each term.
- J. Compile (to be included in the minutes); Groups in Attendance at ASC meeting, and Groups that Donated to the ASC. Provide a Legend of Symbols to facilitate understanding of above lists. (As provided in past minutes.)
- K. Compile a current Group contact list containing; Group name; GSR name, phone number, mailing address, and email (if available).
- L. Provide a current list of Administrative Officers names and phone numbers to be published in the

GPASC minutes.

M. Provide a Group Announcement page to be published in the Area minutes.

N. May vote on administrative motions only.

O. Care for and maintain the laptop provided for the Area Secretary position.

P. Maintain the supply of ASC forms (subcommittee report, motion, and announcement) and makes these available at the ASC meeting.

**Greater Providence Area Treasurer's Report
February 2010**

Description	Income	Expenses	Check #
Literature Sales	1,407.60		
Group Donations	576.47		
Free Spirit Area			
Church Hall Rent		50.00	2055
Verizon (Local/Toll Free)		24.20 /68.50	2056/2057
Answering Service		117.46	2058
Regional Phone line		52.04	2059
Secretary Expenses		13.69	2066
Treasury Expenses			
Literary Purchase		1,022.94	2060
Meeting List Purchase		77.40	2061
H&I Subcommittee		4.82	2062
PI Subcommittee			
Activities Subcommittee	1,193.34		
Literature Subcommittee			
Policy Subcommittee		29.97	2063
RCM Expenses		124.32	2065
Professional Fees (Accountant)			
Region or World Donation			
Miscellaneous (PO Box)		96.00	2064
		Previous Balance	\$ 7,062.60
		Monthly Income	3,177.41
		Monthly Expenses	(1,681.34)
		Final Balance	8,558.67
		Area Prudent Reserve	(3,500.00)
		Area Insurance Reserve	(1,733.00)
		(8) months - \$173.30/mnth	
		Available Funds	\$ 3,325.67