

The Greater Providence Area (GPA) Service Committee of NA
September 25, 2011

The next meeting will be held on October 23, 2011

Area Meeting Times:

Administration 12:30–2:00pm
Literature Sales 1:45 to 2:45 pm**Note time change
H & I Panel Leaders 1:30-2:00 pm
Subcommittees 2:00–3:00 pm
New GSR Orientation 3:15–3:30 pm
Area Service Meeting 3:30–5:30 pm

Area Service Meeting Agenda:

1. Meeting called to order / Moment of silence / Service prayer
2. Reading of the Twelve Concepts
3. Introduction / Roll Call / GSR Report
4. Secretary Report
5. Treasurer Report
6. Vice-Chair Report
7. RCM Report
8. Alt RCM
9. BOD Report
10. Subcommittee Reports including:
Activities, Finance, H&I, Literature, Phone Line, Policy, PI, Convention, Adhoc phonenumber
11. Old Business
12. New Business
13. Motions (submitted at beginning of ASC meeting)
14. Open Forum

Roll Call and GSR Reports:

Groups in Attendance 20

Total Area Meetings 43

* = GSR representation

Addicts "R" Us	Opt for Life
Better Way	Ray of Hope
Breakfast Club	Recovery and Beyond
Choose Life*	Recovery in the Chapel*
Clean & Crazy* In need of support	Recovery in the Country*Needs support
Dig Deep	Recovery in the Lake
Faith in Recovery*	Recovery is More than Abstinence
Gimme Shelter	Resurrection
Hardcore Recovery* In need of support	Road to Recovery*-In need of support*
Jamestown NA	Sisters in Recovery
K.I.S.S*	Smith Hill NA
Living Clean Spanish Speaking	Start your Nite Right*
Late Nite	Starting Over*
Living Free* In need of support	Step Sisters needs support
Loveline*	Stepping into Recovery
Lie is Dead*	Straight Today needs support*
Meeting Street Meeting*	Stepping Out Wednesday
Men on the Rise*	Sunday/Insanity*
NA in the day* in need of support	Surrender or Die
Never alone again	We do Recover*
New Associations	Why are we here*
New Way of Life	

Administrative reports

Chair: Mike G no report

Vice Chair: Cindy W. no report

Secretary: open

Alternate Secretary: John C. contact info : phone # 401-644-6381 ; E-mail: bigjohnciotti@yahoo.com

BOD: Wanda B.

Treasurer:

Greater Providence Area Treasurer's Report Jul-11

Description	Income	Expenses	Balance	Check #
Beginning Operating Balance			(Less Prudent Reserves) \$5,063.73	
Income	Group Donations	\$238.57		
	Free Spirit Reimbursement	\$0.00		
	State Tax Refund	\$0.00		
	Mis. Income Activites	\$491.80		
Total Income			\$730.37	
Non-Discretionary Expenses	Rent Expense		\$25.00	2216
	Phone Services		\$63.71	2217
	Answering Service		\$0.00	
	Regional Phoneline		\$104.29	2215
	Secretary		\$12.58	2212
	Treasury		\$14.85	2211
	RCM Expenses		\$15.30	2210
	Literature Fund		\$149.18	
	Director's Insurance		\$0.00	
	Professional Fee Accrual		\$20.00	2205
	Total Fixed Expenses		\$404.91	\$325.46
Discretionary Expenses	H&I Subcommittee		\$0.00	
	Phoneline Subcommittee		\$0.00	
	PI Subcommittee		\$0.00	
	Activities Subcommittee		\$0.00	
	Literature Subcommittee		\$0.00	
	Policy Subcommittee		\$0.00	
	Professional Fees		\$0.00	
	Regional Donation		\$500.00	2218
	WSO Donation		\$0.00	
Miscellaneous		\$0.00		
Total Discretionary Expenses		\$500.00		
Total Expenses			\$904.91	

Operating Balance		\$4,889.19
Plus Prudent Reserves		
	Area Prudent Reserve	\$1,700.00
	Insurance Reserve Balance	\$1,284.00
	Total Prudent Reserve	\$2,984.00
Ending Account Balance		\$7,873.19

	Income	Expenses	Balance	Check #
*Literature				
Beginning Balance			\$ 3,381.20	
Sales	July-11	\$1,053.20	-1,053.20	
Restock	World Service	\$997.39		2214
	Meeting Lists	\$77.40		2213
	Reg'l Mtg Lists			
			<u>1,074.79</u>	
Ending Balance			\$ 3,402.79	
*Literature is authorized to maintain a stock of \$ 3,000 (Self-sustaining fund)				

Group Donations - July 2011

Meeting Street	Starting Over	Start the Night Right
Stepping Out	Smith Hill	Hardcore
Recovery in the Chapel	Gimme Shelter	New Associations
Faith in Recovery	Surrender or Die	Road to Recovery
We Do Recover	Recovery in the Lake	Men on the Rise
Recovery in the Country	Ray of Hope	Breakfast Club
Never Alone	The Lie is Dead	Loveline
Sunday Serenity	Late Night	Anon
Choose Liife	Ladies We Do Recover	Sisters in Recovery
Living Free	Clean andCrazy	

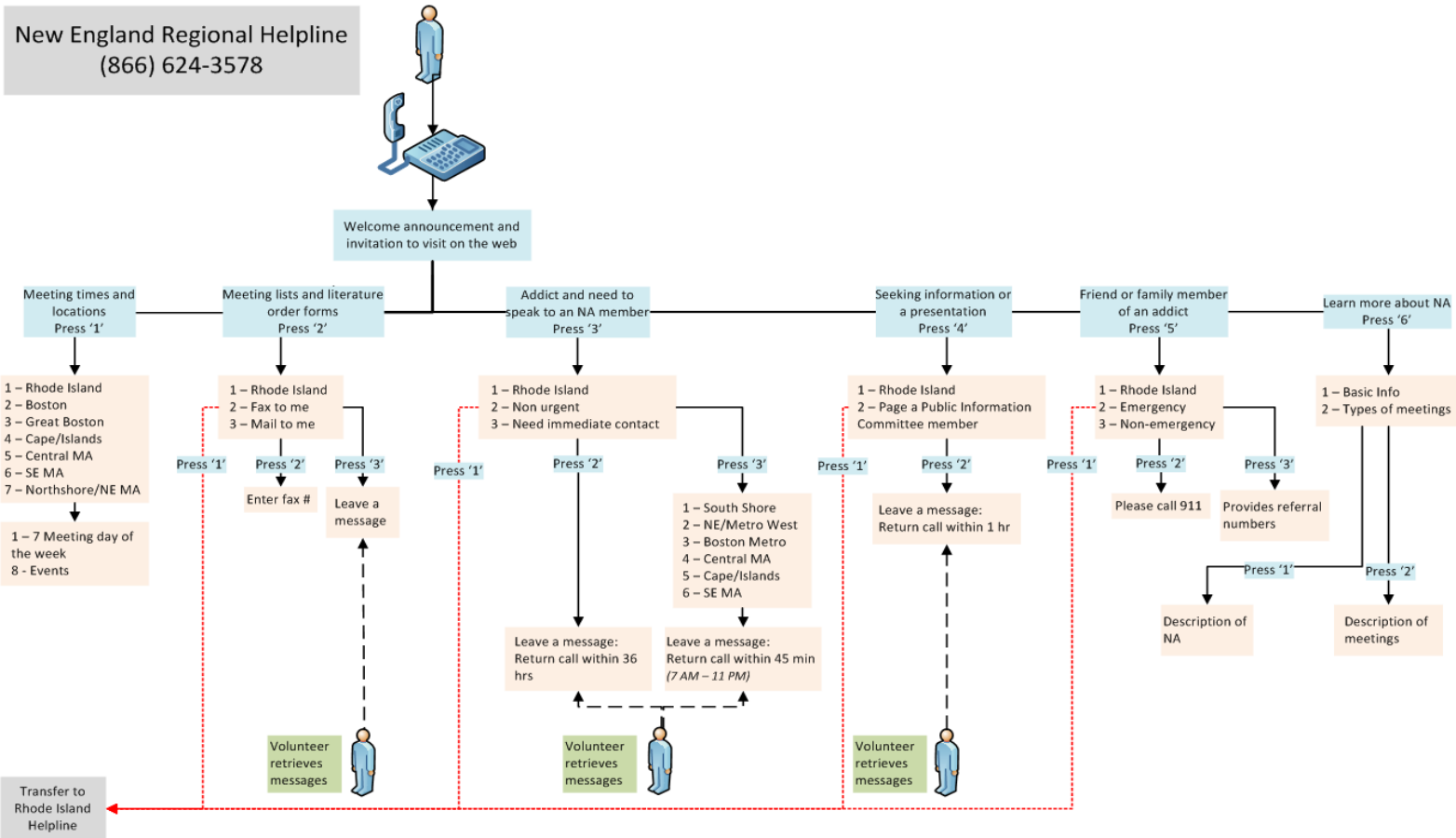
ADHOC Committee on phone line: report :
Hi all,

To prepare for the next ASC, I think we'll need to have two meetings this month. I'd like to have the first this Wednesday 10/5 at 7 PM. It shouldn't be more than an hour and the second Wednesday 10/19. If you know anyone else would have an interest, could you forward this to them?

Something I think we need from the treasurer or phone line chair is 3-6 months worth of bills, invoices, and call reports from region and intouch. I want to spend some time analyzing the data before we meet again.

Please let me know if this day/time works.
 -courtney 401-440-2182

Wednesday 10/5/11 7 PM
 409 Pine St, Unit 302 (Davis Lofts), Providence, RI 02903
<http://maps.google.com/maps?q=409+Pine+St+02903&hl=en&sll=37.0625,-95.677068&sspn=50>



Literature: open



GREATER PROVIDENCE AREA LITERATURE REPORT

August/September, 2011

Literature Sales for the month of July, 2011

HI:	\$ 0.00
Rent:	\$19.34
PI:	\$49.15
Group Sales total:	\$1,053.20

Literature restock: \$ 993.06

GPANA meeting lists restock: \$ 124.20 (2 months worth)

RMD meeting lists restock: \$ 20.00

Total Costs for literature restock: \$ 1,137.26

Literature Committee Donation back to Area: \$

In other literature news, NA World Service will soon be offering a soft cover Miracles Happen book, including a bonus audio CD. It will be available to the groups for \$11.00 in the upcoming months.

ILS, Ned L.

Hospitals & Institutions: Steven C

meeting opened with attendance by panel leaders & gr. Reps. (4) . Reports were given, commitments are being filled. Elections were held for pl's positions. Elected to butler kent unit was Kirt J. Congrats. Elected to R.W. Pysch, was Joe K. Congrats. Elected to H & I Secretary was Runnako f, Congrats. All H&I positions are currentlt filled. Commitments were given out. H&I always needs support. Money motion for 133.00 to buy literature was submitted. Corrections report attached. In loving service Stephen C

H&I corrections report: John F

Good morning ! Over the last two months Hal B. and I have working on a few things.

1. Continuing our efforts to increase our speaker list for both the Men's and Woman's facilities. We sent 21 applications and 14 have been cleared with 7 still waiting for clearance. Out of the 14 that have been cleared we are waiting for 12 to get their picture taken. I have been making regular call to all strongly encouraging them to get this done. More to come on this one.
2. We are continuing to discuss the need for a NA meeting at the Men's Maximum Facility. Lauranne Howard and I will begin further discussion on this in mid-October. The Providence Center will be taken over all treatment programs in October and Lauranne feels that this is exactly what they will be looking for. I also had a chance to speak to A.T. Wells the director of the Rhode Island Department of Corrections and introduce myself and who I represent and what we would like to do. He seems very in favor of any options we can give the Department of Corrections in aiding their efforts to provide the prison population with recovery.
3. Training School update. At this time the Boys training school commitment is being filled by the Free Spirit Area as we could not find a replacement panel leader for that commitment.
4. We are looking new panel leaders for both Woman's facilities as the current panel leaders have been fulfilling their position for almost 2 years and have expressed their to move on but will continue until a replacement is found for now.
5. I have passed on my panel leader position at the Men's Minimum facility to Johnny D as he expressed his desire to take it over. I have been doing that commitment for over two years

and am grateful for the experience and will miss it. I'm not sure if the H&I committee needs to approve this change and welcome clarification.

6. We will be providing all our Panel Leaders with the Literature purchase approved at the last ASC.

That's all for now ! *More will be revealed* – In loving service John F

RCM:John D

Hi family, The alternate and I attended the last RSC. meeting August 14th Beverly Mass. There were 9 areas in attendance out of 11. They started with an opening balance of 3,677.75. They currently have 2 open positions at RSC., activities and P.I. They had elections for the positions that were open. H+I, phonline, Lit., website, and finance member at large, and RMD. Those positions were all filled. There was also 2 areas present Pioneer Valley area and Western Mass area visiting. There was a lot of talk about the INS. committee. Different areas wanted to know how much they owed for insurance. Also if they could access to the rider for just in case someone wants to see proof. They talked about putting a link on the website. More will be revealed. The new areas had a lot of questions about possibly coming to the region. What they need to do to be a part of the region. The next RSC. meeting is going to be at Cape Cod area Oct. 8th and 9th, 2011. Flyers are provided. Flyers are also available for other area events. They closed the meeting with a zero balance and a 3,271.02 donation to world. I.L.S John D.

Phone Line: Mike C

Policy: Lewis S. **no report.**

PI: John N

We had the Rally for Recovery event this month that was a huge success with a great turn out. We made some great connections and we are looking forward to the new relationships that will develop from this event. One of the things that were great was we had 2 deaf addicts come by asking if we had meetings for the hearing impaired. I have spoken to a few people and I am contacting the Commission for the Deaf in Rhode Island to see if they can offer the services for these women while they are in the facility. I will work with them to find out which meetings they are going to and go from there also I will contact the appropriate groups and address it accordingly. I also got some literature before the event and the total is \$49.15 that a motion will be submitted today for approval. ILS John N

Convention Committee: Wayne G

Hi Family,

The convention committee has several positions that are open: 1) Fundraising Chairperson 2) Arts and Graphics chair. These two positions require 2 years clean time and additional responsibilities. Also open Alt-treasurer pos. 5year clean time req

The convention committee is hosting a Thanksgiving Day Marathon- taking donations of cash and food. Time is from 12 noon till 9pm. Located at 265 Oxford St. Prov. R.I. (old Talbot house.), Center Against Violence

The committee still is selling merchandise and we do need support to help with the cost of our

6th convention.

Please look forward to a New Years Eve celebration. More info. will be forthcoming.

The next meeting will be on Oct, 16th,2011. All members welcome to help. Location: Nickerson House. 133 Delaine St. Prov from 4 – 6pm.

Please Support your convention. In Loving Service, Wayne G.

Finance: open

Activities: open

New Business:

Motion 92511001 passed

Maker: Stephen c

\$133.00 to buy literature for H&I 180 na white booklets, 280 gpana meeting list

Intent: to provide literature to facilities.

Motion 92511002 passed

Maker john n

To pay the amount of 49.15 to literature for the literature the PI committee took for the rally for recovery

Intent: to pay the literature committee back.

Motion:92511003 passed

Maker: Mike c Second Cindy w.

To ask GPA if Faith and recovery can use warmer bins for group anniversary 10/23/11. Will be brought back after function on next area.

Intent for group to have anniversary and addicts in this area to celebrate with group.

Motion: 92511004 passed

Maker johnd seconded ned l

To donate 500.00 to region

Intent: to practice fund flow

Old Business:

Motion:7241101 back to groups

Maker Ned L Seconded Lewis S

Motion Request Change on responsibilities of literature subcommittee section G: which reads : Maintain and care for the laptop provided for literature

subcommittee chair person position. Also delete b of section f one of NA way magazine

Intent : Replace G with (have access to a computer in order to maintain inventory) as we no longer have an area laptop

Delete b of section f as the na way magazine is now available only online . the area no longer receives hard copies in the mail.

Motion :7241104 back to groups

Maker Hal B Seconded Marc R

To have our rcm pick up & copy flyers for the current amount of gsr's attending gpa gsr mtg

Intent : to have a hard copy of events around our region

ANNOUNCEMENTS:

The Convention Committee has the following position open:

Fundraising chair person, Chairperson for **CONVENTION INFORMATION AND ARTS AND GRAPHICS** next meeting.Oct 16th nickerson house 133 delaine st. Prov. 4-6pm

Choose life 25th anniversary : Oct 27th 2011 6:00- 9:00pm 265 oxford st. prov.02907. come help us celebrate.

Elections:

Current Vacant Administrative Positions:

Secretary / Convention Committee Alt Secretary / Convention Committee Alt Treasurer

Greater Providence Area Service Committee

Administrative Positions: Qualifications & Responsibilities

Greater Providence Area Service Committee (GPASC) Administrative Positions:

Chairperson

Vice Chairperson

Secretary

Alternate Secretary

Treasurer

Alternate Treasurer

Regional Committee Member (RCM)

Alternate RCM

Board of Directors

Qualifications of General Service:

The following is a suggested list of qualifications for N.A. members who might wish to become involved in the area service structure of the Greater Providence Area.

A. Willingness and a desire to serve.

B.A level of recovery that reflects their ability to apply the twelve steps to their personal lives and the twelve traditions to their personal interactions with other.

C. The ability to give the time and resources necessary to fulfill the obligations of the elected office.

D. The suggested clean time requirement as established for the individual office.

Chairperson Four (4) years

Vice Chairperson Three (3) years
Secretary One (1) year
Alternate Secretary Six (6) months
Treasurer Three (3) years
Alternate Treasurer Two (2) years
RCM Three (3) years
Alternate RCM Two (2) years
BOD Five (5) years

E. Prior service experience on a group level and working knowledge of the elected office.

Responsibilities of the LITERATURE SUBCOMMITTEE:

- A. In keeping with the Sixth Tradition of N.A., maintain an accurate inventory of literature on hand to supply all the needs of the GPA.
- B. Coordinate the sales, and inventory count and reorder, of the literature inventory.
- C. Meet prior to the GPASC meeting to sell literature to groups and as often as the subcommittee deems necessary.
- D. Review and supply input on literature submitted by the World Service Committee Literature Committee (WSCLC).
- E. Submit literature to the WSCLC from Area groups and individual addicts.
- F. Make the starter kit:
 - One (1) of each IP
 - One (1) NA Way Magazine
 - One (1) Group booklet
 - One (1) group starter kit checklist
 - Fifty (50) meeting lists
- G. Maintain and care for the laptop provided for the Literature Subcommittee Chair position.
- H. Attend the GPASC meeting, provide a verbal subcommittee report to the service body and a written report for inclusion in the Area minutes.

Responsibilities of the FINANCE SUBCOMMITTEE:

- A. Review all financial statements—past, present, and future—to help guide the Area to financial responsibility.
- B. Assist the Area Treasurer in compiling quarterly balance sheets, profit and loss statements.
- C. In keeping with the Seventh Tradition of N.A., works with the Area Treasurer to formulate an Area budget, with expenses not to exceed the income generated by the Area.
- D. Oversee all expenses and research alternatives in order to curtail unnecessary expenses.
- E. Fulfill all other responsibilities that the GPASC deems necessary.
- F. Meet one hour prior to the GPASC meeting and as often as the Finance Subcommittee deems necessary.
- G. Attend the GPASC meeting, provide a verbal subcommittee report to the service body and a written report for inclusion in the Area minutes.

Suggested Qualifications of the GROUP SERVICE REPRESENTATIVE (GSR):

- A. The stated qualifications of general service apply to this position.
- B. One (1) year continuous abstinence from all drugs.
- C. Prior service experience serving as an Alternate GSR.
- D. Active participation in the group they are representing.
- E. Knowledge of the GPANA service structure.

Suggested Responsibilities of the GROUP SERVICE REPRESENTATIVE (GSR):

- A. Attend each meeting of the GPASC.
- B. If unable to attend the ASC meeting, asks the Alternate GSR, or in the Alternate's absence, another group member to assume the GSR responsibilities.
- C. Suggested participation with and Area subcommittee to promote the GSR involvement with GPA.
- D. In keeping with the Seventh Tradition, and Second Concept of N.A., bring group donation to the ASC Treasurer.
- E. Carry Group Conscience on all matters affecting their group or N.A. as a whole.
- F. Inform the GPA of all Group activities, strengths, and problems.
 - G. Inform the Group of all business, activities, and special needs discussed at ASC meetings