

The Greater Providence Area (GPA) Service Committee of NA - November 25, 2012

The next meeting will be held on December 16, 2012

Area Meeting Times:

Administration	12:30 to 2:00pm
Literature Sales	1:45 to 2:45pm
H&I Panel Leaders	1:30 to 2:00pm
Subcommittees	2:00 to 3:00pm
New GSR Orientation	3:15 to 3:30pm
Area Service Meeting	3:30 to 5:30pm

Area Service Meeting Agenda:

1. Meeting called to order / Moment of silence / Service prayer
2. Reading of the Twelve Concepts
3. Introduction / Roll Call / GSR Report
4. Officer reports including: Chair, Vice Chair, Secretary, Treasurer
5. Regional Committee Member Report
6. Board of Directors Report
7. Subcommittee Reports including: Activities, Convention, Finance, Hospitals and Institutions, Literature, Phone Line, Policy, Public Information, Corrections, Website
8. Old Business
9. New Business
10. Motions (submitted at beginning of ASC meeting)
11. Open Forum

Roll Call and GSR Reports:

Groups in Attendance 20

*Total Area Meetings 46 *=GSR representation*

12 Steps in the Old Chapel	New Way of Life
Addicts"R"Us	Opt for Life
Basic Text	Ray of Hope
Better Way	Recovery and Beyond
Breakfast Club*	Recovery in the Chapel*
Change or Die* <i>in need of support</i>	Recovery in the Country
Choose Life*	Recovery in the Lake
Clean & Crazy	Recovery is More than Abstinence
Dig Deep	Resurrection*
Faith in Recovery*	Road to Recovery* <i>in need of support</i>
Gimme Shelter*	Sisters in Recovery
Hardcore Recovery	Smith Hill NA*
Jamestown NA	Start your Nite Right
K.I.S.S.	Starting Over* <i>in need of support</i>
Late Nite	Step Sisters* <i>in need of support</i>
Latino NA* <i>in need of support</i>	Stepping into Recovery
Living Clean*	Straight Today
Living Free*	Stepping Out Wednesday
Loveline	Sunday Serenity/Insanity*
Meeting Street Meeting	Surrender or Die*
NA in the Day*	The Lie is Dead
Never Alone Again* <i>in need of support</i>	We do Recover* <i>in need of support</i>
New Associations*	Why are we Here

Announcements:

1. Due to the Holidays, Area Service will meet on Dec. 16th.

Administrative Reports:

Chair: James M./401-516-3863/no email

Hi Family, I would like to thank you for the opportunity to serve as your Area Chairperson so that I can gain more knowledge to better serve. Just remember, principles before personalities and we are here to carry a message not a mess. Below is a tentative schedule for 2013 for ASC meetings.

Jan 27, Feb 24, Mar 24? (Palm Sunday), Apr 28, May 26?(Memorial Day Weekend) May 19th?, June 23, July 28, Aug 25, Sept 22, Oct 27, Nov 24, Dec 22, 2013.

Vice Chair: open

Secretary: Gail L./401-954-6642/gaillandi@yahoo.com

Alternate Secretary: Tara B./401-419-2883/no email

Hi Family, Secretary expenses last month totaled \$36.05, this was for envelopes, stamps and copies of the minutes. This month's expenses totaled \$28.57 for copies of minutes, forms and GSR Handouts. Receipts were provided to the Treasurer Peter S. I apologize to the 5 members who needed minutes mailed and did not receive them. The past couple of months the minutes have consisted of more pages than normal because of the attachments for open positions. I did not put enough postage on the envelopes and they came back. I will reuse the stamps in the future.
ILS Gail L.

Treasurer: Peter S./401-255-7197/peter041486@yahoo.com

See the attached treasurer's report.

Board of Directors:

BOD met on 11-13-12, in our midst was Convention Chair Susan, Treasurer Dave. In attendance Rob, Tom and Rosiland from Hotels and Hospitality. We all meet to go over contract and to see how we could better get our needs met. As a result of this meeting Roz will set up a meeting with one hotel for BOD chair Wanda B. and Dave A. Treasurer to go negotiate the contract.
ILS Wanda B.

Regional Committee Member (RCM): John D./401-774-1260/john.delicio03@gmail.com

Alternate RCM: Ned L./774-254-7968/nedlandry4@gmail.com

Hi everyone, Ned and I attended the last Rsc. meeting in Beverly, Ma.. There were all 13 areas present. They have 4 open positions at the Rsc. Asst. secretary, activities, Rmd, and asst. treasurer. Their opening balance is 1,052.00. The fellowship development committee discussed the idea of using an area scan. So they can identify the needs of the individual areas. Example; What are the hot topics or issues that an area faces? They also had talks about a mini symposium. The H&I subcommittee has a new WSR chair and a new secretary. Because of the lack of areas attending they discussed meeting on the internet (skype). An ad hoc was developed to get more information on that idea. They have received 3 boxes of basic text that were donated. They are asking all areas H&I chairs to bring back to their subcommittee's what facilities the literature is most needed. Also Region is helping Boston area put on a learning day in Dec.. We are still having problems with the regional phone-line. The calls are still being answered. The problem is trying to retrieve the messages and distinguishing

gpa from free-spirit area. The P-I subcommittee had 5 presentations. Cape Cod symposium, Northeaston health fair, Canton health fair, Casa(court appointed special advocates), and Cambridge College. All of them went well with alot of support from areas. There was a vote to move Regional weekend in Feb. due to the convention is on the same weekend. They voted to move the regional weekend in Feb. to the 16 and 17. The next region will be in central mass. 25 pleasant st. Worcester, Ma.. They closed the meeting with a 0 balance and a donation of 4,677.81 to naws. I.L.S. Ned and John

Activities: Charlene L./401-516-5581/sassymb411@aol.com

No report given.

Convention: Susan W. /401-438-2375/susanw87@verizon.net

No report given.

Finance: Courtney B./401-440-2182/cb.gpana@me.com

No report given.

Hospitals and Institutions: Stephen C./401-286-3554/no email

Vice Chair: Sully D./401-261-1482/sullyna1999@yahoo.com

No report given.

Literature: *Open—see information at the end of minutes for qualifications.*

Phone Line: Mike C./401-588-9869/mcantone00@gmail.com

This past month there had been some changes made to the regional phone line but it is still not operating correctly.

Mike C.

Policy: Lewis S./401-952-8109/lminor02@yahoo.com

Hello family, The policy sub-committee is functioning well, and policy manual has been updated and organized. Policy chair communicated with the phone-line chair in the free spirit area, to discuss future merger with the phone-line. I believe the GPA should consider rejoining the phone line service. Based on current costs they are paying approximately \$150.00/mo., they are willing to agree to a fifty percent split. (The cost is 60.00 with Verizon and 96.00 with In-Touch). December 16th there will be a phone-line sub-committee meeting at Tabernacle Church, on Park Ave. in Cranston, from 2:30 to 3:30. On January 6th FS Area meeting will submit a motion to go back to groups, on whether or not they wish to continue phone line and merge with the GPA. The policy sub-committee would like to get consensus of how the area feels about reestablishing phone-line in our area.

Public Information: John N./774-208-2285/jnorton@paragonnt.com

I would like to start by thanking this area for allowing me to serve as PI chair for the last 2 years. It has been a huge part of my life and my recovery and for that I am truly grateful to the fellowship of Narcotics Anonymous. I would also like to thank Johnny wheels for doing a phenomenal job with our website and making it much more user friendly and taking it to the next level.

Meeting updates please make sure groups check nera.org for accuracy

I do have a hope for the future of PI in our area although no position is more important than any other all the way from the greeter , chair and so on I only we can develop a strong PI subcommittee moving forward as well as solid other committee's in our area. The old saying of "oh well that's just how it is there is no help get used to it" is not the way we need to view our service to the groups within the area. This exact statement is why there had been talk around the fellowship about trusted servants being burnt out. So please GSR's let your groups know we are here to serve you and not the other way around

if there are some things your groups would like to see happen please bring them forward so we can help you as you continue to carry out our 5th tradition. I can only hope that by keeping in mind the spirit of selfless service we can develop strong service bodies with welcoming atmosphere's to the new people.
Again thank you all
ILs John N

H&I Corrections Facilities: Johnny Wheels/401-714-9765/john.fallon1@verizon.net
No report given.

Old Business:

John N. elected Area Vice Chair

Open Positions: Convention Committee Alternate Treasurer & Alternate Secretary

New Business:

Sub-committee Elections

Charlene L. re-elected Activities Chair

Lewis S. re-elected Policy Chair

Open Chair positions: Finance, H&I, Phone line, Literature, Public Information

Motion 11-25-2012-1 Maker: H&I and Corrections – **Passed 19 For, 0 Opposed, 2 Abstentions**

To have literature for prisons, detoxes and treatment centers in the sum of \$226.10.

Intent: To further carry our message.

Motion 11-25-2012-2 Maker: John D. Seconded Ned L. - **Passed 14 For, 0 Opposed, 4 Abstentions**

\$750.00 – To donate \$350.00 to region and \$350.00 to world.

Intent: To carry the message and practice fund flow.

Greater Providence Area Treasurer's Report

Oct-12

Description	Income	Expenses	Balance	Check #
Beginning Operating Balance		(Less Prudent Reserves)	\$3,528.99	
Income	Group Donations	\$397.78		
	Free Spirit Reimbursement	\$0.00		
	FSA (Last phone bill)	\$80.22		
	FSA H&I Learning Day	\$150.00		
Total Income			\$627.80	
Non-Discretionary Expenses	Rent Expense		\$25.00	2346
	Phone Services		\$0.00	
	Answering Service		\$0.00	
	Regional Phonenumber		\$46.51	2339
	Secretary		\$0.00	
	Administration		\$0.00	
	RCM Expenses		\$20.93	2352/50
	Literature Expense		\$0.00	
	Tres. Expense		\$0.00	
	Website		\$118.87	2349
Total Fixed Expenses			\$211.31	
Discretionary Expenses	H&I Subcommittee		\$0.00	
	Phonenumber Subcommittee		\$0.00	
	PI Subcommittee		\$0.00	
	Activities Subcommittee		\$0.00	
	Literature Subcommittee		\$0.00	
	Policy Subcommittee		\$0.00	
	Professional Fees		\$0.00	
	Regional Donation		\$0.00	
	WSO Donation		\$0.00	
	Convention Committee		\$0.00	
Total Discretionary Expenses				
Total Expenses			\$211.31	
Operating Balance			\$3,945.66	
Plus Prudent Reserves				
	Area Prudent Reserve	\$1,700.00		
	Insurance Reserve Balance	\$1,284.00		
Total Prudent Reserve			\$2,984.00	
Ending Account Balance			\$6,929.66	



	Income	Expenses	Balance	Check #
*Literature Stock Value				
Beginning Balance			\$ 1,407.84	
Sales	Oct	\$1,326.75		
Restock	World Service	\$1,100.33		2351
	Meeting Lists	\$77.40		2348
	PI Expense			
	H&I Purchases			
Ending Balance			<u>\$1,556.86</u>	

Group Donations - Oct 2012

Meeting Street
Never Alone Again
Basic Text
The Lie is Dead
Loveline
Surrender or Die

Sunday Serenity/Insanity
Recovery in the Lake
Step Sisters
Road to Recovery
Smth Hill NA

Recovery at the Chapel
Why R We Here
Give Me Shelter
We Do Recover
ANON

Subcommittee Officers: Qualifications & Responsibilities

Open Chair Positions

Greater Providence Area Service Committee (GPASC) Subcommittees:

Finance
Hospitals and Institutions (H&I)
Literature
Phone Line
Public Information

Qualifications of General Service:

The following is a suggested list of qualifications for N.A. members who might wish to become involved in the area service structure of the Greater Providence Area.

- A. Willingness and a desire to serve.
- B. A level of recovery that reflects their ability to apply the twelve steps to their personal lives and the twelve traditions to their personal interactions with others.
- C. The ability to give the time and resources necessary to fulfill the obligations of the elected office.
- D. The suggested clean time requirement as established for the individual office.
- E. Prior service experience on a group level and working knowledge of the elected office.
- F. Out- -going chair will work with in-coming chair for one month. To ensure a smooth transition.

Qualifications for GPASC Subcommittee Officers:

- A. The stated Qualifications of General Service apply to these positions.
- B. Clean time requirements for subcommittee officers:
Activities, H&I, Literature, Phone Line, Policy, PI:
Chairperson Two (1) years
Finance: Chairperson Five (5) years
Convention: Chairperson Five (5) years
Vice Chairperson Four (4) years
Treasurer Five (5) years
Secretary Two (2) years

Responsibilities of the FINANCE SUBCOMMITTEE:

- A. Review all financial statements—past, present, and future—to help guide the Area to financial responsibility.
- B. Assist the Area Treasurer in compiling quarterly balance sheets, profit and loss statements.
- C. In keeping with the Seventh Tradition of N.A., works with the Area Treasurer to formulate an Area budget, with expenses not to exceed the income generated by the Area.
- D. Oversee all expenses and research alternatives in order to curtail unnecessary expenses.
- E. Fulfill all other responsibilities that the GPASC deems necessary.
- F. Meet one hour prior to the GPASC meeting and as often as the Finance Subcommittee deems necessary.
- G. Attend the GPASC meeting, provide a verbal subcommittee report to the service body and a written report for inclusion in the Area minutes.

Responsibilities of the HOSPITALS AND INSTITUTIONS (H&I) SUBCOMMITTEE:

- A. In keeping with the Fifth Tradition of N.A., carry the message to the addict unable to attend regularly scheduled meetings.
- B. Coordinate and distribute specific H&I commitment to hold meetings at existing facilities and to be keenly aware that all said obligations are fulfilled.
- C. Research and develop as many new institutional meetings as possible.
- D. Provide a monthly account to the GPASC of all literature disbursed.
- E. Meet one hour prior to the GPASC meeting and as often as the subcommittee deems necessary to fulfill its responsibility.
- F. Elect an H&I Correctional Facilities Coordinator, accountable to the GPA H&I Subcommittee.
- G. Attend the GPASC meeting, provide a verbal subcommittee report to the service body and a written report for inclusion in the Area minutes.

Responsibilities of the LITERATURE SUBCOMMITTEE:

- A. In keeping with the Sixth Tradition of N.A., maintain an accurate inventory of literature on hand to supply all the needs of the GPA.
- B. Coordinate the sales, and inventory count and reorder, of the literature inventory.
- C. Meet prior to the GPASC meeting to sell literature to groups and as often as the subcommittee deems necessary.
- D. Review and supply input on literature submitted by the World Service Committee Literature Committee (WSCLC).
- E. Submit literature to the WSCLC from Area groups and individual addicts.
- F. Make the starter kit:
 - One (1) of each
 - One (1) Group booklet
 - One (1) group starter kit checklist
 - Fifty (50) meeting lists
- G. to have access to a computer in order to maintain inventory.
- H. Attend the GPASC meeting, provide a verbal subcommittee report to the service body and a written report for inclusion in the Area minutes.

Responsibilities of the PHONE LINE SUBCOMMITTEE:

- A. Maintain lines of communication between N.A. and the answering, and/or any other phone service used by the GPA.
- B. Respond to all requests for information in a timely and effective manner.
- C. Insure that those requests are handled at the appropriate level of service.
- D. Maintain helpline and Twelve Step call list.
- E. Establish and maintain the integrity of guidelines for handling phone line requests.
- F. Meet one hour prior to the GPASC meeting and as often as the Phone Line Subcommittee deems necessary.
- G. Attend the GPASC meeting, provide a verbal subcommittee report to the service body and a written report for inclusion in the Area minutes.

**Responsibilities of the PUBLIC INFORMATION (PI)
SUBCOMMITTEE:**

A. Uphold the integrity of the Eleventh Tradition of N.A.

B. Maintain: Distribution and sales of meeting lists to rehabilitation centers as well as the general public. Review, update, and oversee the publishing of the Area meeting list as often as the Area deems necessary.

C. Arrange all public information speaker commitments.

D. Conduct a minimum of one public information workshop per year.

E. Meet one hour prior to the GPASC meeting as often as the subcommittee deems necessary to fulfill its responsibilities.

F. Elect a Web Coordinator responsible to the PI Subcommittee.

G. Attend GPASC meeting, provide a verbal subcommittee report to the service body and a written report for inclusion in the Area minutes.

All Greater Providence Area Convention Executive Committee positions will be nominated and elected at the GPASC meeting. This is to take place in July prior to the beginning of the Convention cycle.