

The Greater Providence Area (GPA) Service Committee of NA
JULY 24, 2011

The next meeting will be held on August 28 2011

Area Meeting Times:

Administration 12:30–2:00pm
Literature Sales 1:45 to 2:45 pm**Note time change
H & I Panel Leaders 1:30-2:00 pm
Subcommittees 2:00–3:00 pm
New GSR Orientation 3:15–3:30 pm
Area Service Meeting 3:30–5:30 pm

Area Service Meeting Agenda:

1. Meeting called to order / Moment of silence / Service prayer
2. Reading of the Twelve Concepts
3. Introduction / Roll Call / GSR Report
4. Secretary Report
5. Treasurer Report
6. Vice-Chair Report
7. RCM Report
8. Alt RCM
9. BOD Report
10. Subcommittee Reports including:
Activities, Finance, H&I, Literature, Phone Line, Policy, PI, Convention, Adhoc phonenumber
11. Old Business
12. New Business
13. Motions (submitted at beginning of ASC meeting)
14. Open Forum

Roll Call and GSR Reports:

Groups in Attendance 19
Total Area Meetings 43
* = GSR representation

Addicts “R” Us
Better Way
Breakfast Club*
Choose Life*
Clean & Crazy* In need of support
Dig Deep
Faith in Recovery
Gimme Shelter
Hardcore Recovery* In need of support
Jamestown NA
K.I.S.S.*

Living Clean Spanish Speaking
Late Nite
Living Free* In need of support
Loveline*
Lie is Dead*
Meeting Street Meeting*
Men on the Rise*
NA in the day*
Never alone again
New Associations

New Way of Life
Opt for Life
Ray of Hope
Recovery and Beyond
Recovery in the Chapel*
Recovery in the Country*Needs support

Recovery in the Lake*
Recovery is More than Abstinence*
Resurrection
Road to Recovery-In need of support
Sisters in Recovery
Smith Hill NA*
Start your Nite Right*

Starting Over*
Step Sisters* needs support
Stepping into Recovery
Straight Today needs support
Stepping Out Wednesday

Sunday/Insanity*
Surrender or Die
We do Recover*
Why are we here*

Administrative reports

Chair:

Vice Chair: Cindy W

Secretary: Nicole B.R.

Alternate Secretary: John C

RCM report:Hi family, myself and Brian C. attended the last RSC meeting in New Bedford Mass.June 12. Their were 9 Areas in attendance out of 11. The RSC had elections. Currently the following positions are open, Activities chair, H&I chair, Literature chair, Phone-line chair, RMD, Website chair, and 1 Finance member at large. The days starting balance was 0. Prudent reserve was 805.25. Which should be 2,951.17. (2,145.92 under). The Regional Convention had their last meeting. They sold 612 registrations and gave out 166 newcomer packages. The convention was a complete success even though they only had 7 committees and 3 Subcommittee chairs. They took in a profit 12,811.90. Their recommendation for chair is Deb P. All GSR's please bring back to your groups that elections for Nerc 15 is in August. I will be passing out a literature survey developed by the Regional literature committee. This survey will help give direction to this committee. Please discuss it with your groups and email it to me at john.delicio03@gmail.com before the next Regional weekend, August 13 and 14. Their is also a newly released approval draft of Living clean book. This is available for free by download or you can purchase the book from Naws for 8.50. ([http://na.org/?id=living clean project](http://na.org/?id=living%20clean%20project)). Also for more information on the service system project, please email the rd@newengland.na.org. The New England Region hosted the North East Zonal Forum this weekend at the Sturbridge Host Hotel, in Mass.. Topics to be discussed, vision for na services, and money matters. Sorry i couldn't attend but more will be revealed at the next Regional weekend. Closing balance was 0 and they gave a donation of 4,021.82 to Naws. I.L.S. John D..

BOD

Treasurer: Peter

July 24, 2011 Treasurer Report

Hello. First I would like to say thank you to this body for allowing me to serve and showing me the trust to be your area’s treasurer. I am thanking you this month and in a few months who knows. In the past week, I have met with Peter R. to go over the reports and procedures that he was using during his time. At this point I would like to say thank you for taking the time, a couple of hrs, to show me everything and again to thank him for his past service. I have also talked with my counter part Helen N. from the FSA to open up communications and have scheduled a meeting to go over the bills with her. I also ran into my alt Jim D at a meeting this week and talked briefly and am looking forward to working with him. OK enough of the political stuff, here is the report. (GIVE REPORT) In loving service, Peter S

ADHOC Committee on phonline :
Ad Hoc Committee Chair – Phone Line

The phone line chair and I got together a few times and reviewed what we’d like to accomplish with this ad hoc committee. Over the next few months this is what we’d like to accomplish:

- Review the decision tree for both phone lines. This is to clear up incorrect information on how the two lines work. This is not to talk about which is better or more cost effective, etc. Only to convey accurate information – due to elections we were not able to go over this in June.
- Review a summary of the features and cost of both phone lines. This will include an analysis of call volume for the Rhode Island line
- Submit a motion that provides some options on how to proceed with the phone lines

We have already put together the decision tree for both phone lines and will have a summary of the features ready for the next ASC meeting.

Courtney B



GREATER PROVIDENCE AREA LITERATURE REPORT

July, 2011

HI:	\$ 133.00
Rent:	\$ 26.36
PI:	\$ 0.00
Group Sales total:	\$ 1,078.25

Literature restock: \$ 997.39

GPANA meeting lists restock: \$ 77.40

RMD meeting lists restock: \$ 0.00

Total Costs for literature restock: \$ 1,074.79

Literature Committee Donation back to Area: \$ 3.46

It has been an honor and a privilege to serve the Greater Providence Area for the last 2 years as Literature Chair. I am looking forward to serving in my new role as Alternate RCM. In the event that the Literature Subcommittee position does not get filled, I will remain active until such time that it does.

ILS, Ned

Hospitals & Institutions: Steven C

Mtg opened with attendance there were 10 gr reps & 7 Panel Leaders present reports were given all commitments are being filled . elections Reggie m was elected to pl butler detox (sun) Sam q elected to vice chair H&I .. Open positions are pl butler k uint wed 715 – 815 rw psych sat 1030 -1130 secretary literetutre .. commitments were given out 18 of 37 were taken by groups H&I is in need of help , any addict interested see me stc or sam Q .. H&I is not submitting a money motion this month..

Policy: Lewis S

PI: John N

This month was a bit of a standstill with elections for this upcoming month and being uncertain of how they would work. I have a tentative meeting scheduled with the RI Drug Court pending there availability as we have been unable to connect in the past month due to scheduling conflicts. I have also sent in our reservation for the **Rally for Recovery on September 10th from 2-7pm at Roger Williams National Park Downtown Providence.** I am awaiting our confirmation and if I do not here from them by the end of this week I will reach out by phone on August 1st. I am also looking for member’s to come down to assist with the booth and talking to the public throughout the day. If you are interested please call me @ 774-208-2285 or email jnorton@paragonmt.com for more information. If you are interested I would like to get together and discuss/go over PI do’s and don’ts as well as do some preparation for questions that may come up while being at the booth. I cannot stress enough the importance of events such as this and the opportunity too provide the public information about Narcotics Anonymous and how we are a viable source of recovery in the Providence area.

I am also looking for members for the PI subcommittee currently there is only 1 myself and there is a lot more that can be done with a few members. Please if you are interested in do not hesitate to inquire all help is greatly appreciated. It is my intent over the 16 months to develop a strong PI committee for the Greater Providence Area. A meeting has moved Sunday’s the “ Starting Over” group has moved to the following location: Providence VA Hospital, 830 Chalkstone Ave, 5th Floor, Providence RI

In addition if any members have some ideas for the website and potential ways to improve please contact me with any ideas you may have in this matter. In Loving Service, John N

Convention Committee: Wayne G

Hi family as there has been several actions taken place . first 12 members were in attendance from July 18th mtg – several issues were confronted

- 1)Registration brochere were finalized and voted
- 2) reviw of final policy change
- 3) funds for both events was disbursted
- 4) Discussion of convention agenda was put out
- 5) treasure’s breakdown sheet was placed and dicussed

Our next mtg will be august 21st 2011 4pm at Nickerson house on delanaie steet prov. Any wishing to get active please feel to come there is still a need for alt.. tresrare alt sec.. and arts and graphics chairperson TGhere are registrasion brochers being haded out to RCM and all members of area service body. POlease announce the august 6th event at st johyn church on Qunciny ave. in pawt. Off of main street . We hope that na members will come and get active on some of the sub-committee’s
In loving service, Wayne G.

Finance:

The Finance Committee met once this month, and we have several items to report:

1. We are continuing to make adjustments to the Treasurer's report and the different line items contained within that report. One rather confusing area that was addressed this month is the Literature Fund. Some time has been spent clarifying how that fund will work and the Literature Chair will report everything he has been reporting plus inventory and donations to the Treasurer so those items can be accurately reflected in the Treasurer's report.

2. We have an update regarding the IRS penalty. This week we finally received word that the IRS has granted full abatements for the 2006 & 2008 tax years. That means we don't have to pay the penalties to the IRS and that we have a zero balance. This is great news! If these abatements were not granted, the GPA would have been required to pay the IRS \$6,718.65.

3. We will arrange a meeting in July with the Convention Treasurer to review the convention finances as is our responsibility and report back to the ASC next month regarding our findings.

4. Now, the only outstanding item that is preventing the Finance Committee from finalizing the 2011 budget is Phone Line. There is a plan to resolve that within the next few months so we plan to proceed with the budget while the Phone Line comparisons are being reviewed and groups are deciding what's best for the Area. We will submit the budget to the administrative body soon and we can consider beginning fund flow again.

I want to thank Delia, Courtney, Peter, Jim, Ned and the other members of the Finance Committee for their hard work and advice over the last 18-24 months. We have accomplished so much in terms of ending deficit spending, developing a budget and creating sound fiscal policy for the future. In service, Tom C. Finance Chair

Activities: Mara G

Activities last event was Time Rewind Cookout spkr jam @ AMOS HOUSE JUNE 2 2011 the event was successful activities spent 497.82 cent activities was given 500 for this event which left a balance of 2.18 the event was a success the activity brought in 489.12 , I want to thank the activity committee members for supporting there area and the people of NA for supporting us Thank you. In loving service Mara G.

New Business:

Motion 72411-01 TO BE VOTED ON

Maker Ned L

Seconded Lewis S

Motion Request Change on responsibilities of literature subcommittee section G: wich reads : Maintain and care for the laptop provided for litureture subcommittee chair person position. Also delete b of section f one of NA way magazine

Intent : Replace G with (have access to a computer in order to maintain inventory) as we no longer have an area laptop

Delete b of section f as the na way magazine is now available only online . the area no longer receives hard copies in the mail.

Motion 72411-02 PASSED

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Maker john f

Amount 86.80

Motion corrections literature for all correctional facilities

Intent carry the message

Motion 72411-03 PASSED

Maker Hal b

Seconded Marc r

To supply all gsr's from the gpa a copy of the 12 concepts along with the gpa gsr orientation

Intent : to help new gsr's and current gsr's to have more info on the responsibility to group & area

Motion 72411-04 TO BE VOTED ON

Maker Hal B

Seconded Marc R

To have our rcm pick up & copy flyers for the current amount of gsr's attending gpa gsr mtg

Intent : to have a hard copy of events around our region

Motion 72411-05 PASSED

To Restart fund flow w a \$500 donation to the new England region

Intent : To assist in fulfilling our primary purpose of carrying the message.

Old Business:

ANNOUNCEMENTS

Elections:

Convention Committee Alt Secretary : Charlene L

Greater Providence Area Service Committee

Subcommittee Officers: Qualifications & Responsibilities

Greater Providence Area Service Committee (GPASC) Subcommittees:

Activities

Finance

Hospitals and Institutions (H&I)

Literature

Phone Line

Policy

Qualifications of General Service:

The following is a suggested list of qualifications for N.A. members who might wish to become involved in the area service structure of the Greater Providence Area.

- A. Willingness and a desire to serve.
- B. A level of recovery that reflects their ability to apply the twelve steps to their personal lives and the twelve traditions to their personal interactions with others.
- C. The ability to give the time and resources necessary to fulfill the obligations of the elected office.
- D. The suggested clean time requirement as established for the individual office.
- E. Prior service experience on a group level and working knowledge of the elected office.

Qualifications for GPASC Subcommittee Officers:

- A. The stated Qualifications of General Service apply to these positions.
- B. Clean time requirements for subcommittee officers:
 - Activities, H&I, Literature, Phone Line, Policy, PI:
 - Chairperson Two (2) years
 - Finance: Chairperson Five (5) years Convention: Chairperson Five (5) years
 - Vice Chairperson Four (4) years
 - Treasurer Five (5) years
 - Secretary Two (2) years

Responsibilities of the ACTIVITIES SUBCOMMITTEE:

- A. In keeping with the 12 Traditions of N.A., provide celebrations of recovery in order to promote unity throughout the Fellowship.
- B. Proceeds from all activities are placed in the general ASC treasury.
- C. Provide a calendar of upcoming activity events for inclusion in the Area minutes.
- D. Inform surrounding Areas and Regions of upcoming major events planned by the GPA.
- E. Meet one hour prior to the ASC meeting and as often as the subcommittee deems necessary.
- F. Attend the GPASC meeting, provide a verbal subcommittee report to the service body and a written report for inclusion in the Area minutes.

Responsibilities of the FINANCE SUBCOMMITTEE:

- A. Review all financial statements—past, present, and future—to help guide the Area to financial responsibility.
- B. Assist the Area Treasurer in compiling quarterly balance sheets, profit and loss statements.
- C. In keeping with the Seventh Tradition of N.A., works with the Area Treasurer to formulate an Area budget, with expenses not to exceed the income generated by the Area.
- D. Oversee all expenses and research alternatives in order to curtail unnecessary expenses.
- E. Fulfill all other responsibilities that the GPASC deems necessary.
- F. Meet one hour prior to the GPASC meeting and as often as the Finance Subcommittee deems necessary.
- G. Attend the GPASC meeting, provide a verbal subcommittee report to the service body and a written report for inclusion in the Area minutes.

Responsibilities of the HOSPITALS AND INSTITUTIONS (H&I) SUBCOMMITTEE:

- A. In keeping with the Fifth Tradition of N.A., carry the message to the addict unable to attend regularly scheduled meetings.
- B. Coordinate and distribute specific H&I commitment to hold meetings at existing facilities and to be keenly aware that all said obligations are fulfilled.
- C. Research and develop as many new institutional meetings as possible.
- D. Provide a monthly account to the GPASC of all literature disbursed.
- E. Meet one hour prior to the GPASC meeting and as often as the subcommittee deems necessary to fulfill its responsibility.
- F. Elect an H&I Correctional Facilities Coordinator, accountable to the GPA H&I Subcommittee.
- G. Attend the GPASC meeting, provide a verbal subcommittee report to the service body and a written report for

Responsibilities of the LITERATURE SUBCOMMITTEE:

- A. In keeping with the Sixth Tradition of N.A., maintain an accurate inventory of literature on hand to supply all the needs of the GPA.
- B. Coordinate the sales, and inventory count and reorder, of the literature inventory.
- C. Meet prior to the GPASC meeting to sell literature to groups and as often as the subcommittee deems necessary.
- D. Review and supply input on literature submitted by the World Service Committee Literature Committee (WSCLC).
- E. Submit literature to the WSCLC from Area groups and individual addicts.
- F. Make the starter kit:
 - One (1) of each IP
 - One (1) NA Way Magazine
 - One (1) Group booklet
 - One (1) group starter kit checklist
 - Fifty (50) meeting lists
- G. Maintain and care for the laptop provided for the Literature Subcommittee Chair position.
- H. Attend the GPASC meeting, provide a verbal subcommittee report to the service body and a written report for inclusion in the Area minutes.

Responsibilities of the PHONE LINE SUBCOMMITTEE:

- A. Maintain lines of communication between N.A. and the answering, and/or any other phone service used by the GPA.
- B. Respond to all requests for information in a timely and effective manner.
- C. Insure that those requests are handled at the appropriate level of service.
- D. Maintain helpline and Twelve Step call list.
- E. Establish and maintain the integrity of guidelines for handling phone line requests.
- F. Meet one hour prior to the GPASC meeting and as often as the Phone Line Subcommittee deems necessary.
- G. Attend the GPASC meeting, provide a verbal subcommittee report to the service body and a written report for inclusion in the Area minutes.

Responsibilities of the POLICY SUBCOMMITTEE:

- A. Research and seek guidance in gaining a better understanding of the 12 Traditions, 12 Concepts of N.A. and WSC guidelines, bulletins, and other information as it is developed.
- B. Develop ASC policy to be considered for approval by GPA groups.
- C. Compile and maintain all approved policy.
- D. Maintain past and present motion lists organized by position and subcommittee.
- E. Review all past and present motions (and all other business) that require clarification.
- F. Meet one hour prior to the GPASC meeting and as often as the subcommittee deems necessary to fulfill its responsibilities.
- G. Attend the GPASC meeting, provided a verbal subcommittee report to the service body and a written report for inclusion to the Area minutes.

Responsibilities of the PUBLIC INFORMATION (PI) SUBCOMMITTEE:

- A. Uphold the integrity of the Eleventh Tradition of N.A.
- B. Maintain:
 - Distribution and sales of meeting lists to rehabilitation centers as well as the general public.
 - Review, update, and oversee the publishing of the Area meeting list as often as the Area deems necessary.
- C. Arrange all public information speaker commitments.
- D. Conduct a minimum of one public information workshop per year.
- E. Meet one hour prior to the GPASC meeting an as often as the subcommittee deems necessary to fulfill its responsibilities.
- F. Elect a Web Coordinator responsible to the PI Subcommittee.
- G. Attend GPASC meeting, provide a verbal subcommittee report to the service body and a written report for inclusion in the Area minutes.