

The Greater Providence Area (GPA) Service Committee of NA January 22, 2012

The next meeting will be held on March 4, 2012

Area Meeting Times:

Administration 12:30–2:00pm
Literature Sales 1:45 to 2:45 pm**Note time change
H & I Panel Leaders 1:30-2:00 pm
Subcommittees 2:00–3:00 pm
New GSR Orientation 3:15–3:30 pm
Area Service Meeting 3:30–5:30 pm

Area Service Meeting Agenda:

1. Meeting called to order / Moment of silence / Service prayer
2. Reading of the Twelve Concepts
3. Introduction / Roll Call / GSR Report
4. Secretary Report
5. Treasurer Report
6. Vice-Chair Report
7. RCM Report
8. Alt RCM
9. BOD Report
10. Subcommittee Reports including:
Activities, Finance, H&I, Literature, Phone Line, Policy, PI, Convention,
11. Old Business
12. New Business
13. Motions (submitted at beginning of ASC meeting)
14. Open Forum

Roll Call and GSR Reports:

Groups in Attendance 15
Total Area Meetings 43
* = GSR representation

Addicts "R" Us
Better Way
Breakfast Club
Change or die
Choose Life* in need of support
Clean & Crazy
Dig Deep
Faith in Recovery*
Gimme Shelter
Hardcore Recovery
Jamestown NA
K.I.S.S
Living Clean Spanish Speaking
Late Nite
Living Free*
Loveline
Lie is Dead*
Meeting Street Meeting*
Men on the Rise
NA in the day *
Never alone again* in need of support
New Associations*

New Way of Life
Opt for Life
Ray of Hope
Recovery and Beyond
Recovery in the Chapel*
Recovery in the Country
Recovery in the Lake
Recovery is More than Abstinence
Resurrection
Road to Recovery*-In need of support*
Sisters in Recovery
Smith Hill NA*
Start your Nite Right*
Starting Over
Step Sisters needs support
Stepping into Recovery
Straight Today needs support
Stepping Out Wednesday
Sunday/Insanity*
Surrender or Die*
We do Recover*
Why are we here

Administrative reports

Chair: Mike G no report

Vice Chair: Open

Secretary: John C. contact info : phone # 401-644-6381 ; E-mail:
bigjohnciotti@yahoo.com

Alternate Secretary: open

BOD: Rob s no report

Treasurer : Peter s : report attached

Literature: open



GREATER PROVIDENCE AREA LITERATURE REPORT

January, 2012

Literature Sales for the month of December, 2011	
HI:	\$ 138.50
Rent:	\$ 22.98
Group Sales total:	\$ 798.35

Literature restock: \$ 844.44

GPANA meeting lists restock: \$ 58.95

RMD meeting lists restock: \$ 0.00

Total Costs for literature restock: \$ 903.39

ILS, Ned

Hospitals & Institutions: steve c : mrg opened with attendance 9 gr reps & 6 pl's present reports all commitments were filled, except/ Prov center (Monday). Positions remain open are H&I vice chair, & secretary. Corrections is in need of help with male & female pl's learning day update looking to secure facility. More will be revealed. Open forum discussion responsibilities of gr reps & pl's. commitments given out of the 36 commitments 22 taken by groups H & I can always use help carrying the message. No money motion. ILS Stephen C

Corrections report :

Good morning! I have been able to start the process of getting NA member cleared again to enter the prison system. After finally talking with our new contact at the DOC I have gotten some answers as to how the process will go. Anyone who submits an application for renewal without letting a month or two go by, will not be required to take the orientation discussed previously. Any new applicants submitted will have to attend a mandatory orientation given by the DOC. This orientation is approximately 3-4 hours long. and is held about twice a month. Once a NA member is cleared the BCI process they will be notified by mail when and where the next orientation will be held. After completing the orientation they will notified when to get their picture taken to complete the clearance process If the application is a renewal they will also be notified by mail to go and get their picture taken to complete the clearance process. I to will also call each applicant to notify them of their status. This month 5 renewals were processed and 7 new applicants were processed with only 1 being denied access at this time. I encourage anyone who is denied to not give up and resubmit an application in another 6 months.

Again I need to express the need for new panel leaders for both Women's facilities and Men's medium facilities. We also have not replaced the panel leader for the girl's training school that was made available when the panel leader stepped down.

I am planning on attending the next Regional H&I subcommittee meeting next month in Brockton, MA if weather permits. I would like to provide some basic information to the regional chair pertaining to our area. For example the current number of commitments, upcoming events such as the next H&I learning day.

That's all for now! *More will be revealed* – In loving service John F.

Rcm report: John D : no report

Phone Line: Mike C : Hi John I will not be at area Sunday my report is I checked the phone line this month we had numerous hang ups , also regretfully inform the area that i did not inform free spirit area of our decision to terminate the R.I. phone line at the end of our contract Mike C.

Policy: Lewis S. report not given

PI: John N We have one presentation coming up on February 23rd with the Rhode Island housing authority. We are having another conversation on Feb1st to finish going over the details. We are waiting to hear back from our contact Sandy at NRI Community Services about a time for the presentation this facility wants to have. If I don't hear back from her this week I will reach out again..... We are hopeful that as a result of these two events we will open more doors in the future for NA in the GPANA.

Website update I would like to thank Christine for her 2 plus years of service as the website coordinator she has done a fantastic job to this point. We are going to be making a transition to a new person in the upcoming month more will be revealed. We have some great ideas to tweek and update the site but we are always looking for input from members of our area on things/ideas that they would like to see us utilizing. As always this is a great tool to use for our members and the public as it is one of the ways professionals can view us in this area. Any help on your part is gratefully appreciated and needed.

The PI Subcommittee as a whole really needs your support if you are interested please contact me @ John N 774-208-2285 ..

ILS John N

Convention Committee: no report : .

Finance: Courtney B : 22 January 2012

The Finance Subcommittee met this month to talk about the following

- 2012 budget
 - We've completed an analysis of 2011 and have presented the draft 2012 budget to the administrative meeting
 - The 2012 budget will be handed out in the GSR meeting in February
 - We recommend waiting to make a large fund flow from our operating budget until the convention has closed its books. The convention may or may not require funds if they do not make enough to cover expenses
- 2011 Taxes
 - We have contacted the convention committee treasurer asking for an income statement that will be used to prepare taxes
 - We are also awaiting a few forms from our tax preparer
 - We do not anticipate any issues with filing 2011 taxes on time
- Procedures for money motions
 - In December 2011 we provided a draft procedure to the area chair and policy chair for review. Pending that outcome we will submit a motion to implement the procedures.
 - The intent is to make it easier for the ASC to do business when voting money motions

Courtney B.

Activities: Charlene L

New Business:

Motion :012212:Passed to move the next area meeting to Sunday march 4th

Intent : to allow area trusted servants to attend gpanac VI

Old Business:

Proposal: Back to groups : to reimburse the regional administrative body a tank of gas to attend region.

Intent: to review & input this proposal

ANNOUNCEMENTS:

The lie is dead group of na ; is back at the nickerson house 133 delaine st prov.
Friday night 7:30 – 9 pm

Straight Today moved to Holy Family Parish. 414 S.Main St. Woonsocket R.I. 7:30-9pm

Narcotics Anonymous is announcing a new group : C.O.D.? change or Die
Where : 249 main st. pawt. R.I. 02860 When : Friday nights 7-830 closed meeting.
Addicts only. contacts : lilly @ 401-516-1763 , marc @ 401-575-3049

Tuesday “ We do recover” group of NA has moved back to the Nickerson house.
133 delaine st. prov. Tuesday’s 7:30 – 9 pm

Elections:

Current Vacant Administrative Positions : Vice chair, Alt. Secretary, literature.
Convention Committee vacant positions, Fundraising and Entertainment, Arts and Graphics , and Merchandising

Greater Providence Area Service Committee

Administrative Positions: Qualifications & Responsibilities

Greater Providence Area Service Committee (GPASC) Administrative Positions:

Chairperson
Vice Chairperson
Secretary
Alternate Secretary
Treasurer
Alternate Treasurer
Regional Committee Member (RCM)
Alternate RCM
Board of Directors

Qualifications of General Service:

The following is a suggested list of qualifications for N.A. members who might wish to become involved in the area service structure of the Greater Providence Area.

- A. Willingness and a desire to serve.
- B.A level of recovery that reflects their ability to apply the twelve steps to their personal lives and the twelve traditions to their personal interactions with other.
- C. The ability to give the time and resources necessary to fulfill the obligations of the elected office.
- D. The suggested clean time requirement as established for the individual office.
 - Chairperson Four (4) years
 - Vice Chairperson Three (3) years
 - Secretary One (1) year
 - Alternate Secretary Six (6) months
 - Treasurer Three (3) years
 - Alternate Treasurer Two (2) years
 - RCM Three (3) years
 - Alternate RCM Two (2) years
 - BOD Five (5) years
- E. Prior service experience on a group level and working knowledge of the elected office.

Responsibilities of the Area

VICE CHAIR

- A. Is a member of the Area Executive Committee, which meets prior to the GPASC meeting.
- B. In the absence of the Area Chair; preside over the Area Executive Committee; formulate the ASC agenda prior to the ASC meeting; and preside over said meeting, remaining throughout.
- C. In the absence of the Area Chair, fulfill or delegate the responsibility of any Administrative Officer (i.e. Area Treasurer, Secretary, or Subcommittee Chair).
- D. In the absence of the Area Chair, conduct the GSR orientation including distribution of Greater Providence Area GSR Introduction Booklet, prior to the start of the ASC meeting.
- E. Maintain the integrity of the GPASC meeting with respect to the GPA Guidelines, and fulfill all other reasonable responsibilities that the ASC Chair may deem necessary.
- F. Develop personal knowledge of the inner workings of all ASSC Subcommittees. Act as a resource, and help to maintain the structure, and integrity of all ASC Subcommittees, without being a voting member of those committees.
- G. In the absence of the Subcommittee Chair fulfill or delegate the responsibility of said office from within that committee. [When applicable.]
- H. Maintain a line of direct communication between ASC Subcommittees and the ASC Chairperson.
- I. Assist the Area Chair in conducting the GPASC meeting. Conduct the review and confirmation of Area Subcommittee reports during the ASC meeting and distribute to the Area Secretary at the end of the ASC meeting
- J. In the absence of the Area Chair fulfill or delegate all reasonable responsibilities that become necessary to collect and distribute information resulting from the ASC meeting.
- K. May be a signer of the GPASC bank account.
- L. In the absence of the Area Treasurer, pick up and distribute all Area mail from the GPA PO box in a timely manner, prior to the GPASC meeting.

Responsibilities of the LITERATURE SUBCOMMITTEE:

- A. In keeping with the Sixth Tradition of N.A., maintain an accurate inventory of literature on hand to supply all the needs of the GPA.
- B. Coordinate the sales, and inventory count and reorder, of the literature inventory.
- C. Meet prior to the GPASC meeting to sell literature to groups and as often as the subcommittee deems necessary.
- D. Review and supply input on literature submitted by the World Service Committee Literature Committee (WSCLC).
- E. Submit literature to the WSCLC from Area groups and individual addicts.
- F. Make the starter kit:
 - One (1) of each IP

- One (1) NA Way Magazine
- One (1) Group booklet
- One (1) group starter kit checklist
- Fifty (50) meeting lists
- G. Maintain and care for the laptop provided for the Literature Subcommittee Chair position.
- H. Attend the GPASC meeting, provide a verbal subcommittee report to the service body and a written report for inclusion in the Area minutes.

Suggested Qualifications of the GROUP SERVICE REPRESENTATIVE (GSR):

- A. The stated qualifications of general service apply to this position.
- B. One (1) year continuous abstinence from all drugs.
- C. Prior service experience serving as an Alternate GSR.
- D. Active participation in the group they are representing.
- E. Knowledge of the GPANA service structure.

Suggested Responsibilities of the GROUP SERVICE REPRESENTATIVE (GSR):

- A. Attend each meeting of the GPASC.
- B. If unable to attend the ASC meeting, asks the Alternate GSR, or in the Alternate's absence, another group member to assume the GSR responsibilities.
- C. Suggested participation with and Area subcommittee to promote the GSR involvement with GPA.
- D. In keeping with the Seventh Tradition, and Second Concept of N.A., bring group donation to the ASC Treasurer.
- E. Carry Group Conscience on all matters affecting their group or N.A. as a whole.
- F. Inform the GPA of all Group activities, strengths, and problems.
- G. Inform the Group of all business, activities, and special needs discussed at ASC meetings