

The Greater Providence Area (GPA) Service Committee of NA
July 26, 2009

The next meeting is August 30, 2009

REMINDER AREA HAS BEEN MOVED TO AUGUST 30TH***

Area Meeting Times:

Administration	12:30–2:00pm
Literature Sales	1:30–3:00 pm
Subcommittees	2:00–3:00 pm
New GSR Orientation	3:15–3:30 pm
Area Service Meeting	3:30–5:30 pm

Area Service Meeting Agenda:

1. Meeting called to order / Moment of silence / Service prayer
2. Reading of the Twelve Concepts
3. Introduction / Roll Call / GSR Report
4. Secretary Report
5. Treasurer Report
6. Vice-Chair Report
7. RCM Report
8. BOD Report
9. Subcommittee Reports including:
Activities, Finance, H&I, Literature, Phone Line, Policy, PI, Convention, Ad-Hoc
10. Old Business
11. New Business
12. Motions (submit at beginning of ASC meeting)
13. Open Forum

Roll Call and GSR Reports:

Groups in Attendance (22)

Total Area Meetings (41*)

Groups that made a donation are marked with \$

Groups that attended ASC meeting marked with @

Addicts "R" Us

Breakfast Club...@

Blackstone NA

Choose Life

Clean & Crazy

Dig Deep

Faith in Recovery...@

Gimme Shelter...@

Hardcore Recovery...@

Jamestown NA...@ NEEDS SUPPORT

K.I.S.S...@

Late Nite...@
Living Free...@
Loveline
Lie is Dead...@
Meeting Street Meeting
Narragansett Recovery System
Never alone again...@ NEEDS SUPPORT
New Associations...@
New Way of Life
Opt for Life
Ray of Hope
Recovery and Beyond...@
Recovery in the Chapel...@
Recovery in the Country...@
Recovery in the Lake
Recovery is More than Abstinence...@
Resurrection
Road to Recovery ...@
Sisters in Recovery...@ NEEDS SUPPORT
Smith Hill NA..
Start your Nite Right
Starting Over...@
Step Sister
Stepping into Recovery
Straight Today...@
Stepping Out Wednesday
Sunday/Insanity...@
Surrender or Die
We do Recover...@
Why are we here...@

Subcommittee Reports:

H&I: John D

I just want to thank the area for allowing me to serve the past 2yrs as H+I chairperson. I just want to congratulate on are new Panel leaders: Sam Q. Butler Detox weds nite 7-8, Alan R R.W. Detox thurs nite 7-8, and Celia W. Girls training school bi-weekly thurs nite 7-8 an Women's Dix builing at prison, also congrats on the are recommendation for chairperson B.F.B.
ILS John D.

Vice Chair: Delia F

No Report Given

BOD: Kevin V

Report given by: Kim L

At our last meeting, Friday the 24th of August, we updated the names and numbers of Directors for the State Articles of Incorporation application. Kevin V., our current BOD Chair, is tasked with submitting the updayed application to the Secretary of the State office. Elections of Officers are on the agenda for our next meeting.

Phone Line: Lewis S

Hi Family,

My phone line report, just to remind you this my last report for my term is up. I like to say that the phone line is doing well and the voice mail has been checked.

I am offering my assiants if needed with the next person who take the phone line over.

Thank you for your helping me with service of the phone line and all that goes with it.
In Loving Service
Lewis S.

Policy: James M

No Report Given

PI: Robin D

I would like to thank this area for allowing me to serve as PI Chair it has been a learning experience + pleasure.

Meeting lists are in an updated. PI had an event at the Mc Cauley House on July 24th Healthy Body, Mind, + Spirit. GPA + FSA did the event together.

On Sat. Aug 22 from 4-7 PI will have another event Gateway to Recovery Celebration at Roger Williams Memorial National Park GPA + FSA will be doing this event together.

ILS Robin D

Activities: Lyz M

It has been such a wonderful experience to serve this area over the past year. We put together some really unique and fun activities! I would deeply like to thank the entire activities subcommittee as well as the countless number of NA members that have helped over the past year. The team effort made all of the events successful. I want to share a personal experience I had this year. I remember a woman spoke early on thanksgiving morning at the narcathon. She was struggling badly with wanting to use. She spoke about how grateful she was that there was an activity going on and that she didn't have to be alone! I'm happy to say that woman recently celebrated one year clean.

The purpose of this subcommittee as I understand it is to provide celebration of recovery to promote unity within our fellowship. A fellowship that saves lives, that very well may have saved that woman's life that day.

It's an extremely humbling experience to have been able to be a part of that! I love Narcotics Anonymous and I love this area for allowing me to serve Narcotics Anonymous.

In Humble Service

Lyz

Adhoc Committee Report: Lyz M

Both West End and Silver Lake Community Center cannot accommodate on the 4th Sunday

Unfortunately, the Recovery Center on Chalkstone is not open yet!

I've been waiting on a call back from the Federal Hill House.

Chapel 4 corners church was contacted by another addict and they cannot accommodate.

I have one bid from Nickerson Comm. Ctr. they have the space available and are asking for a literature donation for our rent.

ILS Lyz

Convention Committee: Wayne G (subcommittee chairperson)

As this Committee shall be meeting on Aug 16th at the Nickerson House on Delaney Street located in Providence, from 1pm-4pm.

The last few meetings have been very inspiring as to show the support and the gratitude for the services that has been going on since the beginning of forming the sub-committee.

There has been a change as to our executive committee members- hence the sub-committee treasurer has resigned from the position due other matters, therefore the treasurer position (responsibilities, duties) to be placed into the minutes and notify our area of our open position,

There are still 3 positions available for the sub-committee chairs- Arts & Graphics/ Convention Information/Merchandising

There will be a follow-up area service meeting subcommittee meeting will meet at 2pm till 3:15.

Thank you to everyone who has and shall continue to support and further the strength and growth of our

members.
ILS, Wayne

Finance: Susan W

This past month I finished putting the treasurer's paperwork in order for filing taxes. It was missing October's bank statement which I requested from the area vice chair when she went to bank this past week. I need to get convention treasurer books from BOD Kevin before bringing to the Accountant.

I also spoke to the Accountant this month regarding a bill for 2007 taxes. He said he would look in to it but he wasn't concerned, more to be revealed.

We did not hear from the IRS yet regarding our 5013c filing. It is 98% done, so hopefully we hear from them soon.

It's been an honor to serve this area.

ILS Susan W.

Secretary: Dawn J

No Report Given

Treasurer Report: Oral report given- written report not handed in.

Literature Report Timmy C

July, 2009 Verbal Report given but was never emailed to me, it will be in next month's minutes.

Literature Sales for the month of June, 2009	
HI:	\$
PI:	\$
Phone line:	\$
Group Sales total w/o tax:	\$
Tax Total	\$
Group Sales total w/tax:	\$

Total RI meeting lists sold:

Total New England region meeting lists sold:

Costs for literature restock:

RCM: Brian

Verbal Report given never emailed to me.

Old Business:

053109m02 Submitted by Recovery in the Chapel Seconded by Mike G

**To have the ASC meet in a facility that is handicap accessible with in 90 days
Intent: to make the opportunity to participate in Area Service available to all that is interested**

****ADHOC committee created – Lyz is the Chair result to be presented at next ASC meeting*****

**** We currently only have one bid.*****

Elections where held and Congrats to all those now holding GPA Area Administrative Positions.

Your New GPA Administrative Body is as follows...

**Chair-Robert S Vice Chair-Delia F
Secretary-Dawn J Alt Secretary- Sheemka
Treasurer-Peter R Alt Treasurer-Tim C
RCM-Brian C Alt RCM-Lyz M
BOD-Kim L, Sully, Brian C**

New Business:

Motions:

**072609-m1 To donate 500 to world 500 to Region
Motion was tabled**

Election where held for Congrats to all those now holding GPA Subcommittee position.

**Finance: Tom C
H+I : Bob
Literature: Kyle A
Phone line: John D
Policy: Robin D
Public Info: Lewis S**

Our Activities position is still open.

Open Forum:

Announcements:

20th Annual Southside Unity Picnic

Lincoln Woods State Park

Lincoln, Rhode Island-Fields A&B

Sunday, August 23rd, 2009

12:00 Noon until 6:00pm

Supplies will be extremely limited; donations will be gladly accepted!

For additional information contact:

Kevin V. (401) 331-2871

Pete R. (401) 331- 4282

H+I Commitments that need HELP!

Tues-Weds-Sat.

Kent house tues nights 7:30-8:30

Butler Kent Unit weds nights 7:15-8:15

R.W. Destocks -Sat morning 10:30-11:30

R.W. 4th flr Detox- thurs 7-8 + sat mourning 10:30-11:30

Also the prison's are always looking for help! Hal B 578-4888

Recovery and Beyond Meeting

Needs Support

1817 Warwick Ave

Pilgrim Lutheran Church

Saturday 7:00-8:15pm

Convention Committee

OPEN POSITIONS FOR CONVENTION

TRESURER POSITION PLEASE SEE ATTACHED POLICY

Contact Information

Administrative Body:

Subcommittee Chairs:

Position	Name	Phone Number	Subcommittee	Name	Phone Number
Chair	Robert	339-7347	Activities		
Vice Chair	Delia	463-8029	Convention	Wayne	473-1749
Treasurer	Peter	954-0946	Finance	Tom	441-8632
Alt Treasurer	Tim	497-3718	H&I	B.F.B	
Secretary	Dawn	662-7235	Literature	Kyle	490-1533
Alt Secretary	Shemeeka	241-7268	Phone line	John	952-9658
Board of Directors	Kevin	331-2871	Policy Public Information (PI)	Robin Lewis	952-6316 241-4463
RCM	Brian C	465-2577	Alt RCM	Lyz M	996-5136

	Income	Expenses	Check #
Literature Sales			
RI State Sales Tax Received			
Group Donations			
Free Spirit Area			
Church Hall Rent (2 months)			
Verizon			
Answering Service			
Regional Phonenumber			
Secretary Expenses			
Treasury Expenses			
Literary Purchase			
Meeting List Purchase			
H&I Subcommittee			
PI Subcommittee			
Activities Subcommittee			
Literature Subcommittee			
Policy Subcommittee			
RCM Expenses			
Sales Tax (Balance:)			
Other Tax Responsibilities			
Convention Committee			
Region or World Donation			
Corporation Fee			
Post Office Box			
	Previous Balance		
	Monthly Income		
	Monthly Expenses		
	Final Balance		
	Area Prudent Reserve		
	Available Activities Fund		
	Area Insurance Reserve		
	Available Funds		

Subcommittee Officers: Qualifications & Responsibilities
Greater Providence Area Service Committee
(GPASC) Subcommittees:
Activities

Responsibilities of the ACTIVITIES SUBCOMMITTEE:

- A. In keeping with the 12 Traditions of N.A., provide celebrations of recovery in order to promote unity throughout the Fellowship.
- B. Proceeds from all activities are placed in the general ASC treasury.
- C. Provide a calendar of upcoming activity events for inclusion in the Area minutes.
- D. Inform surrounding Areas and Regions of upcoming major events planned by the GPA.
- E. Meet one hour prior to the ASC meeting and as often as the subcommittee deems necessary.
- F. Attend the GPASC meeting, provide a verbal subcommittee report to the service body and a written report for inclusion in the Area minutes.

Responsibilities of the FINANCE SUBCOMMITTEE:

- A. Review all financial statements—past, present, and future—to help guide the Area to financial responsibility.
- B. Assist the Area Treasurer in compiling quarterly balance sheets, profit and loss statements.
- C. In keeping with the Seventh Tradition of N.A., works with the Area Treasurer to formulate an Area budget, with expenses not to exceed the income generated by the Area.
- D. Oversee all expenses and research alternatives in order to curtail unnecessary expenses.
- E. Fulfill all other responsibilities that the GPASC deems necessary.
- F. Meet one hour prior to the GPASC meeting and as often as the Finance Subcommittee deems necessary.
- G. Attend the GPASC meeting, provide a verbal subcommittee report to the service body and a written report for inclusion in the Area minutes.

Qualifications of the GPA Convention Subcommittee

TREASURER:

- A. Five (5) years continuous clean time.
- B. Demonstrated stability in the local N.A. community.
- C. Accounting skills.
- D. Service experience with conventions or other large scale Fellowship activities.
- E. Accessibility to other committee members, especially the Registration Subcommittee.

Responsibilities of the GPA Convention Subcommittee TREASURER:

- A. Opens a bank account for the Convention Committee. Usually the signatures required for the account are any two of the four signatories

(Convention Subcommittee Chair, Vice Chair, Secretary, and Treasurer. The cards and account information are filled out at the committee meeting.)

B. Works with the Chair and Vice Chair to prepare a budget for the convention that is used for planning fund-raising activities. The budget is based on the subcommittee's recommendations as to the monies they will need to carry out their tasks. The budget can be a rough estimate at the beginning of the planning, and revised as the convention draws near. When all of the financial needs of the subcommittees are listed and totaled, the income should be outlined: one source of income comes from fund-raisers, and the second from registrations.

C. Writes all checks and is responsible for collecting receipts from subcommittees for money paid out.

D. Responsible for all monies—including revenues from registration and banquet tickets: pays all bills; and advises the Chair on cash supply, income flow, and rate of expenditures.

E. Reviews subcommittee reports for departures from the financial plan not mentioned in the original budget so that an accurate budget can be maintained. This information is included in the Treasurer's report.

F. Each check should require two signatures. Additionally, a complete Treasurer's report within three months after the convention should be submitted to the sponsoring service committee along with fund distribution. Many convention committees also have the report audited as a further safeguard of convention funds.

G. A periodic review of all financial records should be made by the sponsoring service area. The records should be reviewed at the time of the actual fund distribution in accordance with the Treasurer's financial statement requirements.