

The Greater Providence Area (GPA) Service Committee of NA
January 2, 2011

The next meeting will be held on January 23, 2011

Area Meeting Times:

Administration 12:30–2:00pm
Literature Sales 1:45 to 2:45 pm**Note time change
H & I Panel Leaders 1:30-2:00 pm
Subcommittees 2:00–3:00 pm
New GSR Orientation 3:15–3:30 pm
Area Service Meeting 3:30–5:30 pm

Area Service Meeting Agenda:

1. Meeting called to order / Moment of silence / Service prayer
2. Reading of the Twelve Concepts
3. Introduction / Roll Call / GSR Report
4. Secretary Report
5. Treasurer Report
6. Vice-Chair Report
7. RCM Report
8. Alt RCM
9. BOD Report
10. Subcommittee Reports including:
Activities, Finance, H&I, Literature, Phone Line, Policy, PI, Convention, History of NA in RI,
Adhoc phonline
11. Old Business
12. New Business
13. Motions (submitted at beginning of ASC meeting)
14. Open Forum

Roll Call and GSR Reports:

Groups in Attendance 17
Total Area Meetings 41
* = GSR representation

Addicts "R" Us	Opt for Life
Better Way*	Ray of Hope
Breakfast Club*	Recovery and Beyond
Choose Life*	Recovery in the Chapel*
Clean & Crazy	Recovery in the Country*Needs support
Dig Deep	Recovery in the Lake
Faith in Recovery*- In need of support	Recovery is More then Abstinence*
Gimme Shelter	Resurrection
Hardcore Recovery* In need of support	Road to Recovery*-In need of support
Jamestown NA	Sisters in Recovery*
K.I.S.S.*	Smith Hill NA*
Late Nite	Start your Nite Right
Living Free* In need of support	Starting Over*
Loveline*	Step Sisters
Lie is Dead*	Stepping into Recovery
Meeting Street Meeting	Straight Today
Men on the Rise	Stepping Out Wednesday
Narragansett Recovery System- In need of support	Sunday/Insanity*
Never alone again	Surrender or Die
New Associations	We do Recover
New Way of Life	Why are we here

Administrative reports

Chair: Delia: No report

Vice Chair: Courtney B.

In the past month I attended the service structure workshop. I've also received the policy binder. In the coming month I'll pull together motions from meeting minutes and add them to binder I'll also identify which motions have been repealed by the recent finance committee wrapper motion passed in October.

Secretary: Robin: No report.

Email address given out robin.dourado05@gmail.com

Alternate Secretary: OPEN

BOD: Kevin V

The BOD had a meeting on 11-05-10 in attendance was: Delia, Rob, Brian, Wanda, Wayne, Janell. We looked over contracts for merchandising as it stands the committee will bring to the next meeting three original contracts. We also talked about area insurance and a possibility of merging with region. Our next meeting is Jan 7th 6PM @ John Hope
In Loving Service Kev V BOD

Treasurer: Peter R:

The Greater Providence Area (GPA) Service Committee of NA

January 2, 2011

Greater Providence Area Treasurer's Report November 2010

Description	Income	Expenses	Check #
Literature Sales	1,245.30		
Group Donations	626.15		
Free Spirit Reimbursement	96.97		
Church Hall Rent		50.00	2138
Verizon Phone Service		65.92	2139
In Touch Answering Service			
Regional Phone Line		50.79	2140
Secretary Expenses			
Treasury Expenses			
Literary Purchase		1104.77	2142
Meeting List Purchase		68.85	2141
H&I Subcommittee			
PI Subcommittee			
Activities Subcommittee	112.00		

Literature Subcommittee			
Policy Subcommittee			
RCM Expenses		11.66	2143
Professional Fee			
Region or World Donation			
Miscellaneous (Workshop Travel Reimbursement)		228.00	2144
	Previous Balance		\$8,086.41
	Monthly Income		2,080.42
	Monthly Expenses		(1,579.99)
	Current Balance		8,586.84
	Area Prudent Reserve		(3,500.00)
	Area Insurance Reserve (8) month(s) - \$169.00/month		(1,352.00)
	Available Funds		\$3,734.84

Groups Donation – November 28, 2010

Meeting St. Meeting	Smith Hill
Why Are We Here	Recovery in the Chapel
Never Alone	Breakfast Club
Lie is Dead	Recovery in the Lake
Surrender or Die	Sunday Serenity/Insanity
New Association	Faith In Recovery
Starting Over	Sisters in Recovery
Gimme Shelter	Road to Recovery
Hardcore Recovery	Jamestown Meeting

ADHOC Committee on phonline : Steve S
Not Present

ADHOC Committee on AREA HISTORY: Steve S:
Not Present



GREATER PROVIDENCE AREA LITERATURE REPORT

December, 2010

Literature Sales for the month of November, 2010	
HI:	\$ 166.21
Activities:	\$ 1.95
Group Sales total	\$ 1,245.30

Total RI meeting lists sold: 510

Total New England region meeting lists sold: 100

Costs for literature restock: \$ 1,308.34

As a reminder to all groups, Literature Sales are for one hour between 1:45-2:45pm on the day of the ASC meeting. Thank You for your cooperation in showing up on a timely manner. ILS, Ned

Hospitals & Institutions: Steven C

Opened mtg by taking attendance we had 8 groups reps and 9 panel leaders in attendance reports were given most commitments were filled we had 1 no show and one cancellation commitments were given out 14 of the 38 commitments were taken by groups the adhoc committee continues to get out to the groups asking for participation in H&I next adhoc mtg is January 16 at 6pm at john d house deb w was appointed to literature person (H&I) until I find out whats going on with jeff c all panel leader positions are filled mark w stepped aside from panel position at Wilson house john c was appointed alt pl corrections has been struggling a bit with support with addict being cleared and cant meet the scheduled to speak and addict being cleared and not get there picture taken we ask the body to help out in getting addicts to fill out apps so we can get more people cleared apps are running out we need to renew apps in the next couple of months more will be revealed boys training school is doing addicts are being cleared for training school money spent on H&I WAS 43.86 corrections 4 books donated in love and service Stephan C and (Lewis S correctional coordinator)

RCM:Brian C

Hope everyone had a wonderful Christmas and New year! The New England Regional Weekend was held on Dec. 11-12 in Brockton Ma.. I attended the Regional Phonenumber subcommittee on Saturday along with the RCM of the Free-Spirit Area and 5 other members from Areas in our Region. I asked the Regional Phonenumber Chair if any other Areas within our Region employ a independent answering service. She told me no the GPA and the Free-Spirit Areas are the only Areas that do this. At this point the 9 other Areas in our Region rely solely upon the services provided by the Regional Phonenumber. When asked if there would be any additional charge for our Area to exclusively use the Regional Phonenumber she responded that an automated call storage box would be provided to us at no charge. On Sunday John D. and I attended the Regional Committee Meeting. 8 of our Region's Areas were represented. Cape-Cod, Central-Mass., Free-Spirit, GPA, Metro-West, NEMA, SEMA, and South-Shore were represented. I delivered the GPA insurance information forms to Bill H. the Chair of the Regional Adhoc Committee which is researching a blanket insurance policy for all of the Areas in our Region. We are the 1st Area to deliver this important information that can save us a great deal of unnecessary expense. More will be revealed. The next printing of the RMD'S will be in January 2011. Any changes in Meeting information should be submitted as soon as possible. Any registered user of the NE Regional Website (www.nerna.org) may submit a change if you need assistance in doing this please don't hesitate to contact me. There was a great deal of discussion about the appropriate amount of prudent reserve that region should hold. It was decided that 1 item- the money set aside for the regional meeting directory budget would be removed from the calculation of regions prudent reserve. The reasoning behind this discussion was that this budgetary set-aside artificially inflated the prudent reserve. The next Regional weekend will be hosted by the Free Spirit Area on the URI Campus it will be held at the catholic center at 90 chapel in Kingston on February 12 and 13th 2011. All are welcome and encouraged to attend. ILS, Brian C

**Phone Line: Cyndi W.
Not Present**

Policy: Lewis S

PI: John N

This month one meeting was removed from our meeting list. It was Tuesday night meeting in blackstone as well as being removed from our website and regional site and world. There was still a women's meeting in Woonsocket still showing on the regional site that was removed the meeting closed over a year ago. It was more of a maintenance month with region and world sites. I attended region last month as well and gathered some information a flyers and how to focus on some of the lacking areas of NA (Woonsocket) and those areas we will be doing a flyer hanging day this month. Website no report this month but all is well. We are also providing anchor recovery center with literature rack today full of literature. In Loving Service, John N

Convention Committee: Wayne G 473-1749

Hi family the sub-committee wishes to thank those of the area that came and supported the new years eve event and the outcome was small for the dance but larger for the meeting which limited the funds received for supporting our convention. There is a pre-registration form that is available and shall be disbursed through-out the NA community with a raffle included which will spawn early registration. Also the policy for the sub-committee is in the final stage of presentation to the area and the sub-committee. There will be a second payment of our deposit to the hotel for February 2011 the sub-committee still has the executive secretary position is available and needs to be filled the next subcommittee meeting will be held 1/16/2011 at 4pm at the Nickerson house on delany st (olnyville) prov. All are welcome to come and join our subcommittee long sleeve shirts are still available. Thank you ils wayne g

Finance: Tom C

Finance Committee Report - December
Submitted January 2, 2011

The Finance Committee will be getting together on Wednesday, January 12, 2011 to discuss several items:

- 1) Implementation of the motion passed last month requiring fixed and discretionary expenses to be broken out separately by the treasurer and discretionary expenses to be approved by the Area Service Committee (ASC) each month. We hope to have parameters in place for the January ASC and to begin voting at that time.
- 2) Follow up on where we stand with creation of an area budget now that we have a better handle on our spending.
- 3) Discuss preparation of tax returns and follow up on outstanding tax issues.

The only other outstanding issue is related to a motion that was prepared by the finance committee regarding the phone line. We are recommending that motion be withdrawn and to work with the Administrative Body and ad hoc committee on phone line to determine how to best present all the information to groups and ultimately find ways for our area to save money.

If you would like to get active in the work of the Finance Committee, please contact me at 441-8632. In service, Tom C., Finance Chair

Activities: Mara G not present

Activities committee met @ last week to discuss next activity which is a candle lite memorial meeting and dance celebration for those addicts that are no longer with us we are still trying to plan a date place and time Mara G In Loving Service

Old Business: Motion 112810-01 **BACK TO GROUPS**

Maker: Adhoc new meeting facility Seconded robin d
Motion: To move the ASC to one of the following locations:
Nickerson House in providence \$ cash donation of our choice
Woonsocket senior center in Woonsocket \$25.00 month
Anchor recovery community center \$ Cash donation of our choice

Intent: to find a place that is handicap accessible as we were directed by the groups

New Business:
NONE

Elections:

Policy- Lewis S
Convention Secretary- Naomi R
Alt. Treasurer- Jim D

ANNOUNCEMENTS:

Current Vacant Administrative Positions:
Alt Secretary
Convention Committee Alt Secretary
Convention Committee Alt Treasurer

The Monday night Narragansett Recovery Systems group which meets at the corner of Caswell and Central St. in Narragansett St. Peters by the Sea Episcopal Church is in need of support and in danger of closing. Please stop by and support us.

**Regional Weekend February 12-13 Saturday 12pm Subcommittees
Sunday Regional Service Committee Meeting 11am
URI Catholic center 90 Chapel Way Kingston, R.I. 02881**

**Greater Providence Area Service Committee
Administrative Positions: Qualifications & Responsibilities**

GREATER PROVIDENCE AREA SERVICE COMMITTEE
(GPASC) Administrative Positions:
CHAIRPERSON
Vice Chairperson
Secretary
Alternate Secretary
Treasurer
Alternate Treasurer
Regional Committee Member (RCM)
Alternate RCM
Board of Directors

**QUALIFICATIONS OF GENERAL SERVICE:
THE FOLLOWING IS A SUGGESTED LIST OF QUALIFICATIONS**

for N.A. members who might wish to become involved in the area service structure of the Greater Providence Area.

- A. Willingness and a desire to serve.
- B. A level of recovery that reflects their ability to apply the twelve steps to their personal lives and the twelve traditions to their personal interactions with other.
- C. The ability to give the time and resources necessary to fulfill the obligations of the elected office.
- D. The suggested clean time requirement as established for the individual office.
Chairperson Four (4) years
Vice Chairperson Three (3) years
Secretary One (1) year
Alternate Secretary Six (6) months
Treasurer Three (3) years
Alternate Treasurer Two (2) years
RCM Three (3) years
Alternate RCM Two (2) years
BOD Five (5) years
- E. Prior service experience on a group level and working knowledge of the elected office.

SUGGESTED QUALIFICATIONS OF THE GROUP SERVICE REPRESENTATIVE (GSR):

- A. THE STATED QUALIFICATIONS OF GENERAL SERVICE APPLY to this position.
- B. One (1) year continuous abstinence from all drugs.
- C. Prior service experience serving as an Alternate GSR.
- D. Active participation in the group they are representing.
- E. Knowledge of the GPANA service structure.

SUGGESTED RESPONSIBILITIES OF THE GROUP SERVICE REPRESENTATIVE (GSR):

- A. ATTEND EACH MEETING OF THE GPASC.
- B. If unable to attend the ASC meeting, asks the Alternate GSR, or in the Alternate's absence, another group member to assume the GSR responsibilities.
- C. Suggested participation with and Area subcommittee to promote the GSR involvement with GPA.
- D. In keeping with the Seventh Tradition, and Second Concept of N.A., bring group donation to the ASC Treasurer.
- E. Carry Group Conscience on all matters affecting their group or N.A. as a whole.
- F. Inform the GPA of all Group activities, strengths, and problems.
- G. Inform the Group of all business, activities, and special needs discussed at ASC meetings.

GREATER PROVIDENCE AREA SERVICE COMMITTEE

Subcommittee Officers: Qualifications & Responsibilities

**GREATER PROVIDENCE AREA SERVICE COMMITTEE
(GPASC) Subcommittees:**

ACTIVITIES

Finance
Hospitals and Institutions (H&I)
Literature
Phone Line
Policy
Public Information
Convention

SUBCOMMITTEE POSITIONS:

CHAIRPERSON

Vice Chairperson

QUALIFICATIONS OF GENERAL SERVICE:

THE FOLLOWING IS A SUGGESTED LIST OF QUALIFICATIONS
for N.A. members who might wish to become
Involved in the area service structure of the
Greater Providence Area.

- A. Willingness and a desire to serve.
- B. A level of recovery that reflects their ability
to apply the twelve steps to their personal
lives and the twelve traditions to their
personal interactions with others.
- C. The ability to give the time and resources
Necessary to fulfill the obligations of the
Elected office.
- D. The suggested clean time requirement as
Established for the individual office.
- E. Prior service experience on a group level
and working knowledge of the elected office.

QUALIFICATIONS FOR GPASC SUBCOMMITTEE

Officers:

A. THE STATED QUALIFICATIONS OF GENERAL SERVICE
apply to these positions.

B. Clean time requirements for subcommittee
officers:

ACTIVITIES, H&I, LITERATURE, PHONE LINE,

Policy, PI:

CHAIRPERSON TWO (2) YEARS

FINANCE:

CHAIRPERSON FIVE (5) YEARS

CONVENTION:

CHAIRPERSON FIVE (5) YEARS

Vice Chairperson Four (4) years

Treasurer Five (5) years

Secretary Two (2) years

QUALIFICATIONS OF THE ALTERNATE AREA SECRETARY:

A. THE STATED QUALIFICATIONS OF GENERAL SERVICE APPLY
to this position.

B. One (1) year continuous abstinence from all
drugs.

C. Adequate secretarial skills.

RESPONSIBILITIES OF THE ALTERNATE SECRETARY:

A. ASSIST THE GPA AREA SECRETARY IN PERFORMANCE OF
all previously stated responsibilities.

B. In the absence of the Area Secretary, and at the
direction of the Area Chair, perform the ASC
Secretary responsibilities.

C. Is not required to relinquish concurrent GSR
position (if applicable).

D. Attend all GPASC meetings.

ALL GREATER PROVIDENCE AREA CONVENTION

Executive Committee positions will be nominated and elected at the GPASC meeting. This is to take place in July prior to the beginning of the Convention cycle.

PURPOSE

THE CONVENTION SUBCOMMITTEE EXECUTIVE committee executes the conscience of the overall committee. It functions as the administrative committee of the convention and holds separate, periodic and special subcommittee meetings. Its function is to ensure that the various subcommittees work together and to assist subcommittees that may need extra help. The Executive Committee also makes regular reports to the Area Service Committee sponsoring the convention. The members of the Executive Committee discuss the performance of Subcommittees as well as the convention budget and other matters that affect the convention. The results of these discussions are included in reports at the convention committee meetings.

QUALIFICATIONS OF GENERAL SERVICE FOR Convention Subcommittee Officers:

A. CLEAN TIME REQUIREMENTS FOR CONVENTION Subcommittee Officers:

Chairperson Five (5) years

Vice Chairperson Four (4) years

Treasurer Five (5) years

Secretary Two (2) years

Subcommittee Chairs Two (2) years

B. Working knowledge of the Twelve Steps and Twelve Traditions of N.A.

C. Willingness to give the time and resources necessary.

D. Ability to exercise patience and tolerance.

E. Active participation in Narcotics Anonymous.

Qualifications of the GPA Convention Alternate Treasurer:

A. Five (5) years clean time.

B. Demonstrated stability in the local and NA community.

C. Accounting skills.

D. Service experience with the conventions or other large scale Fellowship activities.

E. Accessibility to the other committee members, especially the Registration Subcommittee.

Responsibilities of the GPA Convention Subcommittee Alternate Treasurer:

A. Assist Treasurer in all duties.

B. Performs Treasurers duties in his/her absence.

Qualifications of the GPA Convention Subcommittee Alternate Secretary:

A. Two (2) years clean time.

B. Prior service experience.

C. Good typing skills to ensure that accurate minutes are distributed to the convention members.

Responsibilities of the GPA Convention Subcommittee Alternate Secretary:

A. Assists Secretary in all duties noted above under Secretary.

B. Performs Secretarial duties in the absence of the Secretary.